

Town of Wadena

Agenda

January 22, 2019 5:00 p.m.

Municipal Office, 102 Main Street, Wadena, SK

1. Call To Order
2. Approval Of Agenda
Agenda must be approved with a motion noting any additions or amendments prior to approval.
3. DELEGATION - Access Communications - Update
Delegation from Access Communications providing information on a system update that took place in the fall.
4. Accounts Payable
Approval of payments of accounts, bills and invoices.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

5. Unaudited Financial Statement - Dec 31, 2018
The unaudited financial statement as at year end Dec 31, 2018.

Documents:

[UNAUDITED FINANCIAL STATEMENT DETAILED DEC 31, 2018.PDF](#)

6. Minutes Of Previous Meeting
Approval of the Minutes of the previous meeting of Council.

Documents:

[2019-01-07 MINUTES.PDF](#)

7. Unfinished Business
Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

7.I. Ratify Motion - Offer To Purchase

THAT we ratify the resolution made via email on January 10, 2019 that reads as follows:

THAT we accept the Daviduk's offer of \$5,000 + GST for Lot 5 Block 51, Plan 77H11177 Ext 0, at 125 Perry Drive. Made: Sobchyshyn, Seconded: Tokarchuk, Carried

7.II. Council Remuneration

Further review of setting/updating remuneration rates for Council, updated research on other remuneration rates from further information that came in since the last meeting.

Documents:

[REMUNERATION RATES TABLE.PDF](#)

7.III. Traffic Bylaw Amendment - School Speed Zone

After reviewing the Traffic Bylaw thoroughly, it appears an amendment is not needed to install school zone signs or declare a school zone. The locations of these are not defined in the bylaw. The bylaw simply states one must drive no faster than 30 km an hour where school zone signs are placed. Thus, Council has approved the addition of the school zone signs as proposed, staff will proceed with their installation as soon as possible this spring, weather permitting. We will notify the RCMP, residents and motorists ahead of time of the new school zone area and remind as well of the associated fines for violations.

8. Committee And Other Reports

Reports of committees, boards and other agencies sent to Council.

8.I. Museum Minutes - November 13, 2018

Minutes from the November meeting of the Museum Board

Documents:

[MUSEUM MINUTES.PDF](#)

9. Administrative Reports

Reports from the heads of Departments including Administration, Public Works & Utilities, Parks & Recreation, Community & Economic Development.

9.I. CAO Report

Documents:

[2019-01-22 CAO REPORT.PDF](#)

9.II. Community & Economic Development

Documents:

[CED - UPDATE JAN 22, 2019.PDF](#)

9.III. Parks & Rec Director Report

Documents:

[PARKS AND REC REPORT FOR COUNCIL JANUARY 22, 2019.PDF](#)

9.IV. Public Works Director Report

Documents:

[PUB WORKS JAN 22 2019.PDF](#)

10. New Business

New items up for discussion at this meeting of Council.

10.I. Class 3 Building Official Appointment

'Tweidt Building Code Enforcement Services' is restructuring to a new company '49North Code Consulting Corp.' They are bringing on more staff members as they continue to grow, in order to better serve their clientele.

For Council's consideration, Ty has provided an updated proposal to appoint 49North

as Wadena's Class 3 Building Official (see attached). All rates remain the same as 2018 rates.

Documents:

49NORTH - BUILDING OFFICIAL SERVICES - TOWN OF WADENA -
2019.01.17.PDF

10.II. Sign Corridor Policy

Administration is proposing an amendment to the Sign Corridor policy to include an installation fee for \$250 per sign to cover materials and labour.

Documents:

P2008-010 SIGNING CORRIDOR POLICY.PDF
DRAFT P2008-010 SIGN CORRIDOR POLICY.PDF

10.III. Repealing Bylaw No. 02-2019

Administration is recommending the repeal of a number of bylaws.

Documents:

02-2019 - REPEALING BYLAW.PDF
20-78 EXPROPRIATE LAND.PDF
21-78 CONSTRUCT PAVEMENT AND CURB.PDF
18-78 CONSTRUCT WATER AND SEWER MAINS.PDF
17-78 CONSTRUCT WATER AND SEWER MAINS.PDF
16-78 CONSTRUCT PAVEMENT AND CURB.PDF
10-78 DEVELOP REGIONAL PARK.PDF
16-77 EXPROPRIATE CERTAIN LANDS.PDF
15-77 EXPROPRIATE CERTAIN LANDS.PDF
1-77 CONSTRUCT PAVEMENT AND CURB.PDF
3-74 HOUSING AGREEMENT.PDF
6-73 CONSTRUCT COMBINED CURB AND WALK.PDF
5-73 CONSTRUCT PAVING.PDF
4-73 CONSTRUCT OIL SURFACING.PDF
1-73 SPECIAL ASSESSMENT AGREEMENT.PDF
13-72 AGREEMENT FOR REGIONAL PARK.PDF
11-72 AGREEMENT LIBRARY.PDF
19-67 AMEND LIBRARY AGREEMENT.PDF
1-67 AGREEMENT FOR REGIONAL PARK.PDF
9-66 CONSTRUCT WATER MAINS.PDF
8-66 CONSTRUCT SEWER MAINS.PDF
4-66 AGREEMENT LIBRARY.PDF
13-65 CONSTRUCT WATER MAINS.PDF
12-65 CONSTRUCT SEWER MAINS.PDF
8-65 CONSTRUCT SEWER MAINS.PDF
7-65 CONSTRUCT WATER MAINS.PDF
8-64 CONSTRUCT SEWER MAINS.PDF
7-64 CONSTRUCT WATER MAINS.PDF
6-64 CONSTRUCT WATER MAINS.PDF
5-64 CONSTRUCT SEWER MAINS.PDF
4-64 CONSTRUCT WATER MAINS.PDF
3-64 CONSTRUCT SEWER MAINS.PDF
11-63 CONSTRUCT SEWER MAINS.PDF
10-63 CONSTRUCT WATER MAINS.PDF
13-61 CONSTRUCT SEWER MAIN EXTENSIONS.PDF

12-61 CONSTRUCT WATER MAINS.PDF
9-61 CONSTRUCT SEWER MAIN EXTENSIONS.PDF
8-61 CONSTRUCT WATER MAINS.PDF
6-61 CONSTRUCT SEWER MAIN EXTENSIONS.PDF
5-61 CONSTRUCT WATER MAINS.PDF
1-61 ISSUE DEBENTURES.PDF
13-59 CONSTRUCT SEWER MAIN EXTENSIONS.PDF
12-59 CONSTRUCT SEWER MAIN EXTENSIONS.PDF
11-59 DETERMINE COST OF SEWER MAINS.PDF
9-59 EXPROPRIATION OF LAND.PDF
8-59 SOCIAL AID.PDF
6-59 ISSUE DEBENTURES.PDF
2-59 LICENSE TRAILERS.PDF
1-56 AGREEMENT WENEEDA.PDF
15-40 PROVIDE TIME AND PLACE.PDF
15-39 ISSUE DEBENTURE.PDF
130 ISSUE DEBENTURES.PDF

10.IV. Free Income Tax Project

Documents:

[FREE INCOME TAX PROJECT CHECKLIST.PDF](#)

10.V. Swimming Lesson Fees

Proposed rate increase to the fees charged for swimming lessons at the Wadena Aquatic Centre.

10.VI. Mailing Of Receipts

Our system and auditor requires that a receipt must be printed for our own records for every payment received. We currently mail receipts for all payments. We do also send out account statements each month for accounts that are past due. Should we continue to do so, or should we, as matter of policy, set limitations on when we will mail out receipts. A proposed policy is attached.

Documents:

[DRAFT RECEIPTING POLICY.DOCX](#)

11. Correspondence

Correspondence to Council. All correspondence marked *confidential* will be opened and discussed in camera.

12. Media Question Period

A brief 10 minute interval is permitted after New Business for the media to address Council and ask followup questions related to items on the agenda at that meeting.

13. In-Camera - Personnel & Legal Matters

14. Adjournment

Meeting adjourned. Requires a motion to adjourn (no second or vote required).