

Town of Wadena

Agenda

January 8, 2018 5:00 p.m.

Municipal Office, 102 Main Street, Wadena, SK

1. Call To Order

2. Approval Of Agenda

Agenda must be approved with a motion noting any additions or amendments prior to approval.

3. Delegations

3.I. Delegation - Todd Byman, Prairieland Trucking & Excavating

T. Byman has requested to address Council regarding the opportunity to tender for excavation projects with the Town. Attached is the correspondence submitted to Council at the May 21, 2019 meeting.

Documents:

[2019.05.16 BYMAN - WATER AND SEWER WORK.PDF](#)

3.II. Delegation - Derek Melsted, Water Treatment & Distribution Operator

D. Melsted, the Town's contracted Class 2 Water Treatment and Distribution Operator, will inform Council of the operation of the water treatment facility.

4. Accounts Payable

Approval of payments of accounts, bills and invoices.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

5. Financial Statement

Approval of Financial Statement for the previous period.

5.I. Bank Reconciliation

The Bank Reconciliation Report as of April 30, 2019 is attached for approval.

Documents:

[2019 APRIL BANK RECONCILIATION REPORT.PDF](#)

5.II. Stale-Dated Cheque Report

Administration has prepared a report and recommendations (attached) for Council's consideration regarding the handling of stale-dated cheques.

Documents:

[2019.05.31 STALE-DATED CHEQUE REPORT.PDF](#)

6. Minutes Of Previous Meeting

Approval of the Minutes of the previous meeting of Council.

Documents:

7. Unfinished Business

Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

7.I. Fogg Compensation Request

T. and T. Fogg requested compensation resulting from a water main break that occurred on Mar 8, 2019 at the Mar 19, 2019 meeting. At the May 6, 2019 meeting, the Foggs addressed Council and a decision was tabled until after Council had met with SUMAssure.

Documents:

[2019.03.18 FOGG REQUEST.PDF](#)
[2019.04.22 CRAWFORD DENIAL LETTER.PDF](#)
[2019.05.01 FOGG INVOICES.PDF](#)

7.II. 2018 Audited Financial Statements

The 2018 Audited Financial Statements and auditor's letter for the Town of Wadena are attached for Council's review and approval. This items was tabled at the May 21, 2019 meeting.

Documents:

[TOWN OF WADENA - 2018 DRAFT FINANCIAL STATEMENTS.PDF](#)
[TOWN OF WADENA - CLIENTS REPRESENTATION LETTER.PDF](#)

8. Committee And Other Reports

Reports of committees, boards and other agencies sent to Council.

8.I. Animal Control

Documents:

[2019.05 ANIMAL CONTROL MONTHLY REPORT_REDACTED.PDF](#)

9. Administrative Reports

Reports from the heads of Departments including Administration, Public Works & Utilities, Parks & Recreation, Community & Economic Development.

Documents:

[PARKS AND REC REPORT FOR COUNCIL JUNE 3 2019.PDF](#)
[CED PW - UPDATE JUNE 3, 2019.PDF](#)

10. New Business

New items up for discussion at this meeting of Council.

10.I. Personnel Policy Amendment

An amendment to P2017-007 Personnel Policy regarding bereavement leave benefits for out-of-scope employees is attached for Council's consideration. The proposed amendment mirrors the benefits provided to CUPE Local 4335 employees of Town of Wadena.

Documents:

[2019 DRAFT AMENDMENT P2017-007 PERSONNEL POLICY.PDF](#)

10.II. Discretionary Use Applications

10.II.i. Discretionary Use - Revolution Plumbing & Heating

A home occupation application is before Council for discretionary use consideration.

Documents:

[2019.06.03 DISC USE REVOLUTION PLUMBING AND HEATING.PDF](#)

10.II.ii. Discretionary Use - Spine Drivers Inc O/A Spine Design

A home occupation application is before Council for discretionary use consideration. Report to be attached Monday, June 3.

Documents:

[2019.06.03 DISC USE SPINE DRIVERS INC.PDF](#)

10.II.iii. Discretionary Use - Garage At 57 3rd St NE

A development application for a garage is before Council for discretionary use consideration. Report to be attached Monday, June 3.

Documents:

[2019.06.03 DISC USE GARAGE 57 3RD ST NE.PDF](#)

10.III. Request To Take Title

A request has been received from a property owner for the Town to take title.

Documents:

[2019.06.03 REQUEST TO TAKE TITLE TURKENBURG.PDF](#)

11. Correspondence

Correspondence to Council. All correspondence marked *confidential* will be opened and discussed in camera.

11.I. Sponsorship Requests

11.I.i. MDSI

MDSI's request for sponsorship of the L-DOG Golf Tournament is attached. In 2018, Council authorized a silent auction prize.

Documents:

[2019.05.21 MDSI SPONSORSHIP REQUEST.PDF](#)

11.I.ii. Shamrock Horticultural Society

A donation request from Shamrock Horticultural Society for their summer bus tour is attached.

Documents:

[2019.05.22 SHAMROCK HORTICULTURAL SOCIETY SPONSORSHIP REQUEST.PDF](#)

11.II. SK Central Acquired Brain Injury Outreach Team Information Request

Documents:

[2019.05.24 SK CENTRAL ACQUIRED BRAIN INJURY OUTREACH TEAM INFORMATION REQUEST.PDF](#)

11.III. LAPPI Line Thawing

Documents:

[2019.05.28 LAPPI LINE THAWING.PDF](#)

11.IV. ANDRY Tax Credit Request

Documents:

[2019.05.29 ANDRY REQUEST FOR CREDIT ON 2019 TAXES.PDF](#)

12. Media Question Period

A brief 10 minute interval is permitted after New Business for the media to address Council and ask followup questions related to items on the agenda at that meeting.

13. In Camera - Personnel & Legal Matters

14. Adjournment

Meeting adjourned. Requires a motion to adjourn (no second or vote required).