

Town of Wadena

Agenda

August 12, 2019 5:00 p.m.
Municipal Office, 102 Main Street, Wadena, SK

1. Call To Order
2. Approval Of Agenda
Agenda must be approved with a motion noting any additions or amendments prior to approval.
3. Accounts Payable
Approval of payments of accounts, bills and invoices.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

4. Financial Statement
Approval of Financial Statement for the previous period.

Documents:

[UNAUDITED DETAILED FINANCIAL REPORT JULY 31, 2019.PDF](#)

- 4.I. Bank Reconciliation
The Bank Reconciliation Report as of May 31, 2019 is attached for approval.

Documents:

[2019 MAY BANK RECONCILIATION.PDF](#)

5. Minutes Of Previous Meeting
Approval of the Minutes of the previous meeting of Council.

Documents:

[2019-07-15 MINUTES.PDF](#)

6. Administrative Reports
Reports from the heads of Departments including Administration, Public Works & Utilities, Parks & Recreation, Community & Economic Development.

- 6.I. Parks & Recreation

Documents:

[PARKS AND REC REPORT FOR COUNCIL AUGUST 12 2019.PDF](#)

- 6.II. Public Works & Utilities

Documents:

[PW MONTHLY FULL JULY REPORT.PDF](#)

6.III. Administration

Documents:

[CAO REPORT - AUG 12, 2019.PDF](#)

7. Unfinished Business

Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

7.I. Lot 8 Block 28 Plan BC6483 - 1st Ave NE

At the April 16, 2019 meeting, Council resolved to accept the request for voluntary title transfer of Lot 8 Block 28 Plan BC6483. The title transfer is complete and the property is now in the Town's name. A resolution is needed to write off the taxes as uncollectable. Council must set a price and authorize Administration to advertise for sale.

Documents:

[2019.08.09 534 1ST AVE NE.PDF](#)

7.II. Request To Take Title

At the June 18, 2018 meeting, Council resolved to accept voluntary transfer of Lots 9 & 10, Block 23, Plan G320. Upon further review, the title for Lot 9 is co-owned with another individual. It is not advisable for the Town accept voluntary transfer of a portion of a property. Administration recommends rescinding resolution 238-19 and resolving to accept voluntary transfer of only Lot 10.

7.III. Highway Speed Zone Review

At the January 8, 2018 meeting, Council discussed feedback received from Wheatbelt regarding the speed of highway traffic past their business location on Highway 5. At the March 20, 2018 meeting, Council made a resolution authorizing Administration to make a request to the Ministry of Highways and Infrastructure to move back speed zones in all four entrances. At the July 15, 2019 meeting, Council received additional feedback from Wheatbelt requesting follow up on this project.

The Ministry of Highways and Infrastructure has completed a review of the speed limits through Wadena and has made a recommendation (attached) for Council's consideration and authorization.

Documents:

[2019.07.26 MHI SPEED LIMIT ANALYSIS AND RECOMMENDATION.PDF](#)

7.IV. Town & Country Fair Board

At the Aug 13, 2018 regular meeting of Council, Council made the following resolution: "324-18 THAT Administration be authorized to prepare a bylaw to bring the Town & Country Fair Board under bylaw of the Town". The Town & Country Fair Board has since registered as a non-profit entity and no longer wish to operate under the Town. Administration is recommending that Council rescind resolution 324-18.

8. Committee And Other Reports

Reports of committees, boards and other agencies sent to Council.

8.I. Wadena & District Museum

Documents:

[2019.06.11 WADENA AND DISTRICT MUSEUM MINUTES.PDF](#)

8.II. Central Regional Landfill

Documents:

[CRLWMA MINUTES 06-24-2019 A.PDF](#)
[CRLWMA MINUTES 06-24-2019 B.PDF](#)
[2019.08.10 CRLWMA INC SPECIAL MEETING.PDF](#)

8.III. Building Permit Report Q2

Documents:

[2019 BUILDING PERMIT REPORT Q2.PDF](#)

8.IV. Animal Control

Documents:

[2019.06 ANIMAL CONTROL MONTHLY REPORT.PDF](#)
[2019.07 ANIMAL CONTROL MONTHLY REPORT.PDF](#)

8.V. Public Works Committee

Documents:

[2019.07.09 PUBLIC WORKS COMMITTEE MEETING NOTES.PDF](#)

8.VI. Wadena & District Fire Association

Documents:

[MINUTES OF AUG 8, 2019.PDF](#)
[2019.08.12 WDFA LETTER OF UNDERSTANDING.PDF](#)

9. New Business

New items up for discussion at this meeting of Council.

9.I. Mobile Home Court

9.I.i. Mobile Home Court Servicing

There is more interest in the Town-owned mobile home lots than can be accommodated. A report is attached estimating the cost of servicing these lots and the projected revenue.

Documents:

[2019.08.09 MOBILE HOME COURT SERVICING.PDF](#)

9.I.ii. Offer To Purchase - 333 Jim Headington Way

An offer has been received to purchase Lots 24 & 25 Block 13 Plan G295 and is attached. The lot is located along Jim Headington Way and is zoned RMH - Residential Mobile Home District.

Documents:

[2019.07.25 DUTKA OFFER TO PURCHASE.PDF](#)

10. Correspondence

Correspondence to Council. All correspondence marked *confidential* will be opened and discussed in camera.

10.I. PLUHATOR Water Complaint

Documents:

[2019.07.30 PLUHATOR WATER COMPLAINT.PDF](#)

10.II. ZAZULA Taxes

Documents:

[2019.07.30 ZAZULA TAXES.PDF](#)

10.III. WALKER PROJECTS Waterworks System Analysis

Documents:

[2019.07.10 WALKER PROJECTS WATERWORKS SYSTEM ASSESSMENT.PDF](#)

10.IV. SK Federation Of Police Officers Request For Support

Documents:

[2019.07.30 SK FEDERATION OF POLICE OFFICERS REQUEST FOR SUPPORT.PDF](#)

11. Media Question Period

A brief 10 minute interval is permitted after New Business for the media to address Council and ask followup questions related to items on the agenda at that meeting.

12. In Camera - Personnel & Strategic Planning

13. Adjournment

Meeting adjourned. Requires a motion to adjourn (no second or vote required).