

**Town of Wadena**

# **Agenda**

January 8, 2018 5:00 p.m.  
Municipal Office, 102 Main Street, Wadena, SK

1. Call To Order
2. Approval Of Agenda  
Agenda must be approved with a motion noting any additions or amendments prior to approval.

3. Accounts Payable  
Approval of payments of accounts, bills and invoices.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

4. Financial Statement  
Approval of bank reconciliation for the March.

Documents:

[BANK RECONCILIATION REPORT - MARCH 2019.PDF](#)

5. Minutes Of Previous Meeting  
Approval of the Minutes of the previous meeting of Council.

Documents:

[2019-04-16 MINUTES.PDF](#)

6. Unfinished Business  
Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

- 6.1. Fogg Compensation Request

A request was before Council at the Mar 19, 2019 meeting from T. and T. Fogg regarding compensation resulting from a water break on Mar 8, 2019. A response was provided to the Fogg's indicating that when the letter of demand is received from their insurance company, it would be forwarded to Town's insurance company. The Town's copy of the response to the Fogg's insurer is attached.

Documents:

[2019.03.18 FOGG REQUEST.PDF](#)

[2019.04.22 CRAWFORD DENIAL LETTER.PDF](#)

[2019.05.01 FOGG INVOICES.PDF](#)

[SEWER BACKUPS AND MUNICIPALITIES\\_WHO IS RESPONSIBLE\\_JULY 2016.PDF](#)

- 6.11. Awarding Tenders

The tenders have closed for Town Office Cleaning, Library Caretaking and Compost Collection. The proposals are attached for Council's consideration.

6.II.i. Library Caretaking Tender

Documents:

[2019 LIBRARY CARETAKING PROPOSALS.PDF](#)

6.II.ii. Town Office Caretaking Tender

Documents:

[2019 TOWN OFFICE CARETAKING PROPOSALS.PDF](#)

6.II.iii. Compost Collection Tender

Documents:

[2019 COMPOST COLLECTION PROPOSALS.PDF](#)

6.III. Perry Drive Playground

At the May 23, 2018 Council meeting, Council resolved that the existing playground equipment on Perry Dr be removed and replaced with equipment costing up to \$5,000 funded from the playground reserve and a plan put in place for development of the playground. A letter and quote for the new structure is attached.

Documents:

[2019.04.27 PERRY DRIVE PLAYGROUND LETTER AND QUOTE.PDF](#)

6.IV. Rec Centre Concession Tender

The Parks & Recreation Committee has reviewed the attached documents for the tender of the Wadena Recreation Centre Concession for the 2019-2020 operating season.

Documents:

[DRAFT CONCESSION TENDER PACKAGE.PDF](#)

6.V. Suspend Tax Enforcement - Roll 427

At the Mar 19, 2019 Council meeting, Council authorized Administration to begin the proceedings to take title to a number of properties in arrears, including Lot 2, Block 41, Plan 60H03629. The property owner has since proposed a payment plan and requests that enforcement proceedings be suspended.

Documents:

[SUSPEND TAX ENFORCEMENT - ROLL 427.PDF](#)

7. Committee And Other Reports

Reports of committees, boards and other agencies sent to Council.

7.I. Animal Control

Documents:

[2019.04 ANIMAL CONTROL MONTHLY REPORT.PDF](#)

7.II. CRLWMA

Documents:

[CRLWMA AGM MINUTES APRIL 30 2018.PDF](#)  
[CRLWMA MINUTES 03-23-2019.PDF](#)  
[CRLWMA BUDGET FOR 2019.PDF](#)  
[2019 TOWN OF WADENA LEVY.PDF](#)

7.III. Public Works Committee

Documents:

[2019-05-02 PUBLIC WORKS COMMITTEE MEETING NOTES.PDF](#)

8. Administrative Reports

Reports from the heads of Departments including Administration, Public Works & Utilities, Parks & Recreation, Community & Economic Development.

Documents:

[PARKS AND REC REPORT FOR COUNCIL MAY 6, 2019.PDF](#)  
[PUBLIC WORKS MAY 6TH 2019 COUNCIL REPORT.PDF](#)  
[CED - UPDATE MAY 6, 2019.PDF](#)

9. New Business

New items up for discussion at this meeting of Council.

9.I. Infrastructure Inventory & Condition Assessment Scope Change

A scope/budget change (attached) has been received from Associated Engineering detailing an increase in scope of inspection and reporting.

Documents:

[PSC\\_03\\_WADENA\\_20190418.PDF](#)

9.II. Sign Corridor Application

A sign corridor application has been received from the Kelvington-Wadena Constituency office, proposing a 4' x 8' sign made of dibond material (attached). Policy 2008-10 (attached) requires Council approval of all signs in the signing corridors.

Documents:

[NERLIEN, 4 X 8 SIGN W PHOTO, 03MAR19 A.PDF](#)  
[P2008-010 SIGNING CORRIDOR POLICY.PDF](#)

9.III. Offer To Purchase - Dental Clinic

An offer to purchase 230 Main St N has been received for council's consideration.

Documents:

[2019.04.24 OFFER TO PURCHASE 230 MAIN ST N.PDF](#)  
[DENTAL CLINIC INFO ON TAXES AND UTILITIES.PDF](#)

9.IV. Fire Ban

To declare a Fire Ban in the Town of Wadena, requests from the Fire Chief must be approved by council because the authority to declare a fire ban has not been

appointed to the CAO. To promote efficiency and public safety, Administration is requesting that Council consider authorizing a policy or bylaw authorizing the CAO to prohibit fires within the Town when in the opinion of the Fire Chief of the Wadena & District Fire Association, the prevailing environmental conditions give rise to an increase risk of a fire running out of control.

10. Correspondence

Correspondence to Council. All correspondence marked *confidential* will be opened and discussed in camera.

10.I. TURNBULL Water Discolouration

Documents:

[2019.04.29 TURNBULL - WATER DISCOLOURATION.PDF](#)

10.II. PILLAR SYSTEMS Asset Management

Documents:

[2019.05.01 PILLAR SYSTEMS - ASSET MANAGEMENT.PDF](#)

10.III. Media Question Period

A brief 10 minute interval is permitted after New Business for the media to address Council and ask followup questions related to items on the agenda at that meeting.

11. In Camera - Personnel & Legal Matters

12. Adjournment

Meeting adjourned. Requires a motion to adjourn (no second or vote required).