

**Town of Wadena**

# **Agenda**

January 8, 2018 5:00 p.m.  
Municipal Office, 102 Main Street, Wadena, SK

1. Call To Order
2. Approval Of Agenda  
Agenda must be approved with a motion noting any additions or amendments prior to approval.
3. Delegation - Sgt Juan Severo, RCMP  
Sgt Juan Severo is presenting his RCMP report to Council
4. Delegation - Auditor Report, Mewael Eyob  
Mewael Eyob with Cogent Chartered Professional Accountants LLP, the Town's appointed auditor, will present the financial statements, audit findings and recommendations to Council.
5. Accounts Payable  
Approval of payments of accounts, bills and invoices.

Documents:

[LIST OF ACCOUNTS FOR APPROVAL - DETAILED.PDF](#)

6. Financial Statement  
Approval of Financial Statement for the previous period.

Documents:

[UNAUDITED DETAILED FINANCIAL REPORT APRIL 30, 2019.PDF](#)

7. Minutes Of Previous Meeting  
Approval of the Minutes of the previous meeting of Council.

Documents:

[2019-05-06 MINUTES.PDF](#)

8. Unfinished Business  
Items up for discussion that were previously discussed or tabled at a recent meeting of Council.

8.1. Tax Enforcement Fees Request

At the March 19, 2019 Council meeting, the following information was presented and Council resolved to table this item to the next meeting for further review:

- Roll#22 previously in tax enforcement has been paid in full. However, administrative fees in tax enforcement are applied per title and this tax card contained 89 titles with multiple owners, so while the amounts have been paid in full, the owner that paid has requested a refund of some or all of the administrative fees. Tax enforcement admin fees totaled \$2,225.00 for these properties.

8.II. Fire Ban Policy

At the May 6, 2019 meeting, Council authorized Administration to prepare a Fire Ban Policy.

Documents:

[DRAFT FIRE BAN POLICY.PDF](#)

9. Committee And Other Reports

Reports of committees, boards and other agencies sent to Council.

9.I. Wadena & District Museum

Documents:

[WADENA AND DISTRICT MUSEUM APRIL 9, 2019 MINUTES.PDF](#)

9.II. Cemetery Committee Report

The Cemetery Committee is recommending authorization of an additional 10 hours for the Cemetery Caretaker for the month of May.

10. New Business

New items up for discussion at this meeting of Council.

10.I. Memorial Tree Planting Request

A request (attached) has been received to plant trees under 2002-001 Memorial Tree Planting Policy (attached). Administration is proposing some amendment to the policy (attached).

Documents:

[REQUEST MEMORIAL TREES FOR RAYMOND GUTEK AND SHERI ZELANY.PDF](#)  
[P2002-001 MEMORIAL TREE PLANTING POLICY.PDF](#)  
[DRAFT MEMORIAL TREE PLANTING POLICY UPDATED.PDF](#)

10.II. 2018 Audited Financial Statements

Review and approval of the 2017 Audited Financial Statements for the Town of Wadena. Draft statements and auditor's letter are attached.

Documents:

[TOWN OF WADENA - 2018 DRAFT FINANCIAL STATEMENTS.PDF](#)  
[TOWN OF WADENA - CLIENTS REPRESENTATION LETTER.PDF](#)

11. Correspondence

Correspondence to Council. All correspondence marked *confidential* will be opened and discussed in camera.

11.I. BYMAN - Water And Sewer Work

Documents:

[2019.05.16 BYMAN - WATER AND SEWER WORK.PDF](#)

12. Media Question Period

A brief 10 minute interval is permitted after New Business for the media to address Council and ask followup questions related to items on the agenda at that meeting.

13. In Camera - Personnel & Legal Matters

14. Adjournment

Meeting adjourned. Requires a motion to adjourn (no second or vote required).