



TO: Mayor and Council

FROM: Jennifer Taylor, Chief Administrative Officer, prepared with assistance from L. Magnaye

DATE: November 8, 2019

RE: 2019 Municipal Non-Profit Taxation Grant

ISSUE:

The funding for the Non-Profit Taxation Grant needs to be distributed for 2019.

BACKGROUND:

P2017-005 Non-Profit Taxation Grant Policy establishes a grant program to assist non-profit or charitable organizations in Wadena with their municipal taxes based on level of need and funding availability.

ALTERNATIVES:

1. Council can approve the distribution of the budgeted funds as recommended by Administration.
2. Council can approve the distribution of the budgeted funds at a different percentage distribution.
3. Council can choose to fund 100% of municipal taxation applied for.

FINANCIAL IMPLICATIONS:

The 2019 budget allocates \$5,600 specifically to fund the Non-Profit Taxation Grant. Distributing the budgeted amount will have no financial implications. If Council chooses to provide funds to cover 100% of their 2019 taxes, the account will be over spent by \$2,253.91.

ANALYSIS:

Three applications were received for the Non-Profit Taxation Grant. All applicants met the eligibility requirements and provided the necessary documentation. Based on the financial statement submitted by each organization, it is Administration's view that they do need financial support from the Town.

The following groups applied for the 2019 tax year and requested 100% of this year's taxes:

Wadena Food Bank	\$1,499.40
Pensioners and Senior Citizens	\$2,540.60
Wadena and Area Health Foundation	\$3,813.91
Total Amount Requested	\$7,853.91

There are no guidelines set in the current policy as to how the budgeted funds will be distributed to the groups. The policy does explicitly indicate that funding may not always be at the full value of or reflect the actual municipal taxes paid. Considering that the amount budgeted for in 2019 will only cover 71%

of these groups' current taxes, Administration has considered other grants, donations and contributions that the Town has provided to the groups.

The Town provides support to the Wadena and Area Health Foundation by cost sharing the monthly overhead at the Medical Clinic. To date, the Town has contributed \$5,900 for expenses submitted through to September. Another \$1,200 in expenses are estimated to be submitted to the Town before the end of the year. The Pensioners & Senior Citizens have been granted \$500 through Sask Lotteries. Wadena Food Bank has only applied for this grant.

For the 2018 tax year, three non-profit organizations applied and were given 100% of their taxes totalling \$6,929.56.

ADMINISTRATIVE RECOMMENDATION(S):

Administration recommends allocating only the \$5,600 budgeted for this grant in accordance with the reference in P2017-005 Non-Profit Taxation Grant Policy that funding may not always be at the full value of or reflect the actual municipal taxes paid.

Based on other contributions provided by the Town, Administration recommends the following percentage distributions:

“THAT the Non-Profit Taxation Grant be distributed as follows and processed for payment:

Wadena Food Bank	(100%)	\$1,499.90
Pensioners & Senior Citizens	(85%)	\$2,159.51
Wadena and Area Health Foundation	(50%)	\$1,906.96”