



Monthly Activity Report

TO: Mayor and Council

FROM: Jocelyn Holowaty, Community Recreation Coordinator

DATE: March 15, 2021

RE: **Monthly Activity Report – March 2021**

MARCH ACTIVITIES:

- Completed Go Out & Play Challenge, contacted schools to get participation, created FB event and hosted a couple activities for residents. We ended up with roughly 10,062 minutes.
- Registered for Communities in Bloom competition.
- Received SPRA Community Recreation Assistant Grant \$2,500 for operational costs of Rec Centre.
- Will be posting positions for Summer Playground Program, Aquatic Centre.
- Drafting Advertising Policy
- Invoice February user groups for facility use.
- Invoiced Dasher Board and In-Ice advertisements for current season.
- Attended HMC Operational meeting
- Received final reports for 2020-2021 Sask Lotteries Recipients and allocated extra funds to Fitness Center and Garbage cans.
- Applied for the Canadian Healthy Communities Initiative funding for upgrades to the Park (including paving walking path, new swings, and outdoor arena). For a value of \$161,620.00
- Will be applying for FCC grant for upgrades to lighting system in Town Facilities.
- Continuing to monitor SHA health Covid-19 Guidelines and make appropriate changes.

PRIORITIES FOR APRIL 2021:

- Complete Draft Advertising Policy.
- Drafting Town of Wadena Storage Policy.
- Posting Tender for Recreation Kitchen Centre.
- Interview for Aquatic Staff and Playground Program Staff.
- Create Programs, Manuals, Staffing In-services for Aquatic Centre.
- Get staff trained in Pool Operations Level 1.
- Advertise for Sponsor Rooms for Recreation Centre.
- Begin discussions for flowerpots for May with Volunteers.
- Apply for Jumpstart Sport Relief Funding with Canadian Tire.

REQUEST FOR ACTION/DIRECTION/CLARIFICATION

- See issue reports for clarification on Aquatic Staffing expectations for Summer 2021.
