



## Monthly Activity Report

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**TO:** Mayor and Council

**FROM:** Alyshia Neuman- Manager of Works and Operations

**DATE:** March 11, 2021

**RE:** **Monthly Activity Report – March 2021**

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### **MARCH ACTIVITIES:**

#### **Water Treatment and Distribution:**

- Decrease of Pot Perm to 4.17 from 5.10, due to visually more colour in the filters, this does not have any negative effect. Daily numbers have improved please see WTP Monthly Report for more details.
- Pot perm dosage system taken apart and re-done.
- Water tower electrical cleanup

#### **Wastewater Treatment and Collection:**

- Main Lift station oil changed in both south and north pumps. Minimal water residual found in South Pump oil and is being monitored and another oil change is being scheduled to ensure the seal is not leaking.
- 4<sup>th</sup> Street NE Sewer Clogged due to individuals flushing masks and is being monitored and a camera service is being scheduled in spring to inspect the main line, tentatively in May.

#### **Outside Services:**

- Storm drains are being manually opened due to rising temperatures for adequate drainage.
- Contractors being hired to open drainage ditches along Highway 5 and Highway 35 for adequate drainage.
- Selected snow piles being hauled to the snow dump to minimize melt in town.
- Meter reads and Walk sheets.
- Mower Inspections

#### **Facilities:**

- Recreation Centre ice removal completed March 10<sup>th</sup>.
- Community Hall maintenance room revamp completed at the end of February.
- Safety Inspections (Fitness Center- February) (Community Hall- March)

#### **Other:**

- Staff
    - Supervision and Safety Training for WO Foreman
    - OHC 1 Training for WO Foreman and One staff
    - Six-month probation performance reviews
    - WHMIS 2015 for new staff
  - Training:
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- Workplace incident Investigation March 12th
- Meetings:
  - HMC March 3<sup>rd</sup>
  - Works and Operations March 26<sup>th</sup>
- Safety Gear Ordering Pending Council approval.
- Stop light Camera research and quoting as per council's request.
- Outdoor garbage can research and quoting as per council's request.
- Resolution 057-21 Customer follow-up
  - Still seeing discolouration from iron at least once per week.

#### **PRIORITIES FOR April 2021**

- Booking Spring 2021 water courses
- Booking for Pool Operations and Pesticide applicator course
- Inventory and Shop Clean out
- Spring Run Off preparation

#### **REQUEST FOR ACTION/DIRECTION/CLARIFICATION**

- None Currently