



Monthly Activity Report

TO: Mayor and Council

FROM: Alyshia Neuman- Manager of Works and Operations

DATE: April 7, 2021

RE: **Monthly Activity Report – April 2021**

MARCH ACTIVITIES:

Water Treatment and Distribution:

- Installation of North Filter valve- Replacement
- Installation of Well 6 pump
- Increase of Pot Perm to 5.25, due to visually less colour in the filters, this does not have any negative effect. Daily numbers have improved since well 6 pump has been installed please see WTP Monthly Report for more details.
- Down to one backwash per day
- Chemical and glassware order

Wastewater Treatment and Collection:

- Selected storm drains being measured for replacement
- Lagoon Dispersal- Spring run off

Outside Services:

- Curb collection from winter damage
- Mower Inspections completed and ready for spring
- Some tree cutting and pruning
- Alleyway maintenance
- Gravel road prep for Dust suppression
- Mower inspection sheets creation
- Ordering Cold Mix
- Ordering Curb paint

Facilities:

- Parks and Recreation Cold storage clean-up
- Public Works yard clean-up starting
- Kickboxing equipment installation at fitness center
- Office council chambers and entryway repainting
- Fire Suppression Inspections

Other:

- Staff
 - Interviews taking place in April
 - WHMIS 2015 for new staff- being scheduled

- Training:
 - Pesticide Application Course being Booked for Alyshia Neuman
 - Works and Operations March 26th
- Safety Gear Ordered
- Resolution 057-21 Customer follow-up
 - Still seeing discolouration from iron at least once per week.

PRIORITIES FOR May 2021

- Curb Painting
- Town Cleanup
- Campground opening for May Long
- Sportsground opening for spring
- Camper dumping station turn on
- Park maintenance
- Placement of tables in parks
- Garbage Can placement
- Booking Spring 2021 water courses- tentative due to Covid-19
- Tree Chipping
- Lagoon Dredging booking
- Clearwell Cleaning booking

REQUEST FOR ACTION/DIRECTION/CLARIFICATION

- None Currently