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**TO:** Mayor and Council

**FROM:** Alyshia Neuman- Manager of Works and Operations

**DATE:** May 5, 2021

**RE:** **Wadena Aquatic Center- Proposal for Services**

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**ISSUE:**

Council needs to award the aquatic center remediation proposal.

**BACKGROUND:**

On December 21, 2020, Council authorized Administration to obtain two (2) quotes to write the Request for Proposal for the Aquatic Centre Upgrade and specified the scope of the upgrade. The RFP closed on January 13, 2021 at 4pm and 2 submissions were received. The submissions were initially presented for consideration at the January 18, 2021 Committee of the Whole meeting, where the Committee acknowledged the submissions received and recommended awarding the project to McGinn Engineering Ltd. On February 8<sup>th</sup>, 2021, Council authorized Administration to respond to McGinn Engineering Ltd with direction for remedial scope of work for the Aquatic center. March 10<sup>th</sup>, 2021 Council authorized Administration to provide direction for McGinn Engineering LTD RFP's.

**ALTERNATIVES:**

- 1) Committee of the Whole can recommend acknowledgement of the submission that has been received, review in camera, and recommend award of the project when out of camera at the next scheduled council meeting.

**FINANCIAL IMPLICATIONS:**

The Aquatic Centre Upgrade has been budgeted in the 2021 budget. The pool liner replacement was originally budgeted for in the Towns capital budget in 2023. The Town received \$155,122 through the Municipal Economic Enhancement Program (MEEP) for this project that must be used by March 2022.

**ANALYSIS:**

Proposals for the remediation to the Aquatic Centre were submitted on April 22<sup>th</sup> at 4:00pm. Request for Summary of Work was presented to McGinn Engineering for clarification.

**ADMINISTRATIVE RECOMMENDATION(S):**

"THAT the submission for the tender received from Paradise Leisurescapes be acknowledged and FURTHERMORE the tender be awarded to Paradise Leisurescapes."

**ATTACHMENTS:**

Summary of Wadena Proposal

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