



---

**TO:** Mayor and Council

**FROM:** Alyshia Neuman- Manager of Works and Operations

**DATE:** May 10, 2021

**RE:** **Sole Source Contract- Master Control Center Upgrade with SCADA**

---

**ISSUE:**

The Master Control Center at the Main Lift Station needs replacement, and a sole source contract is necessary due to the SCADA upgrade requirements.

**BACKGROUND:**

On Wednesday November 27, 2019, the Main lift station experience severe flooding due to the discharge pipe at the lagoon being broken, not allowing fluid to travel to the lagoon. This breakage caused a flood in the Main Lift station and an insurance claim.

The lift station controller suffered damage due to the faults created by the submerged motors. Components within the controller were severely damaged. Temporary repairs had been done to get the lift station operating. Temporary repairs took place, and the lagoon effluent was repaired by TSL Mechanical.

Since this was an insurance claim the remainder of the project must be completed before November 2021 to meet the requirements and for the town to receive the insurance money.

In accordance with the Purchasing Policy FS-004 Sole Source Contracts exceeding \$10,000 must have the authorization of council.

**ALTERNATIVES:**

- 1) None currently

**FINANCIAL IMPLICATIONS:**

This Item has been budgeted for in the 2021 calendar year.

**ANALYSIS:**

Due to the SCADA upgrade requirements, the work to be done at the Main Lift Station becomes a sole source contract. It is required to complete said work before November 2021.

**ADMINISTRATIVE RECOMMENDATION(S):**

“THAT the project be awarded to Tremblay Electric as a soul contractor for the Master Control Center Upgrade at the Main Lift Station.”

---