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**TO:** Mayor and Council

**FROM:** Alyshia Neuman- Manager of Works and Operations

**DATE:** April 28, 2021

**RE:** **1998 CHEV 1500 for sale by Tender**

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**ISSUE:**

Administration would like to sell the used municipal equipment which is a 1998 Chev 1500.

**BACKGROUND:**

Currently the 1998 Chev 1500 is sitting in the parks and recreation cold storage. This vehicle was parked last summer and taken off the Towns insurance. It is currently taking up space and is not needed.

**Public Tender** - A process requiring the tender to be publicly advertised or through electronic tendering and the tender award be made in public at a Council meeting.

**ALTERNATIVES:**

- 1) Council can keep vehicle in their inventory.
- 2) Council can approve the 1998 Chev 1500 sale by tender.

**FINANCIAL IMPLICATIONS:**

None Currently

**ANALYSIS:**

The 1998 Chev 1500 is no longer needed. All tenders may be dropped off at the Town Office. Viewing would be available Monday to Friday 8:00AM- 4:00PM by appointment. Tenders would be accepted until 4:00PM on June 18, 2021.

**ADMINISTRATIVE RECOMMENDATION(S):**

"THAT administration be approved to sell the 1998 Chev 1500 by Tender."

**ATTACHMENTS:**

Sale by Tender- Used Municipal Equipment 1998 CHEV 1500

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