



Monthly Activity Report

TO: Mayor and Council

FROM: Alyshia Neuman- Manager of Works and Operations

DATE: June 16, 2021

RE: **Monthly Activity Report – June 2021**

JUNE ACTIVITIES:

Water Treatment and Distribution:

- June 12, 13,18,19,20 Clearwell cleaning
- Quotes are being obtained for replacement for drain valve, and north filter piping.
- Hydrant Flushing and valve testing
- Hydrant part, curb stop and valve order
- Waterworks inspection June 8th

Wastewater Treatment and Collection:

- Manhole Repair on 3rd tentative scheduled date for June 23rd
- Lagoon berm maintenance
- Lagoon line blow out
- Kennedy,3rd and Main lift stations yearly inspections and maintenance

Outside Services:

- Town wide grass cutting
- Roland's park tree chipping
- School zone installation at Highschool
- Flower bed assembly

Facilities:

- Town Office painting of offices- CAO, Manager of Finance
- Campground inspection took place from last report and backflow preventors installed at taps- 100% compliant.

Other:

- Asset Management
- Rec Center Roof RFP
- Wadena Aquatic Center Insurance Inspections
- Training:
 - Pesticide Application Course for Melvin and Alyshia- In Progress
 - Water Treatment Training for Pub Works 1x per week for 1 hour scheduled for after hydrant flushing.
- Resolution 057-21 Customer follow-up

- Only has been discolored a few times since we last spoke, if any discolouration happens, they will phone and we will go flush

PRIORITIES FOR July 2021

- Meter installations
- Hydrant repair
- Valve Repair
- Curbstop replacements
- Sewer replacement
- Order well supplies
- Well acidization and well 4 pump replacement
- Hall, rec center duct cleaning
- Septic and Shop suck outs
- Rec center parking lot installation
- Schedule training for water courses
- WTP Secondary Advice tentatively scheduled
- Sewer Main flushing

REQUEST FOR ACTION/DIRECTION/CLARIFICATION

- None Currently