



TO: Mayor and Council

FROM: Alyshia Neuman- Manager of Works and Operations

DATE: August 16, 2021

RE: **Pesticide Applicator Course**

ISSUE:

Staff is finding it difficult to find the time to prepare for the pesticide applicator course exam.

BACKGROUND:

Administration was approved to purchase the Sask Polytech Pesticide Applicator course in April for both Alyshia Neuman and Melvin Strand and exams must be completed before October 31, 2021.

ALTERNATIVES:

- 1) Council can approve administration to schedule Alyshia Neuman to work from home September 6 - September 10 and Melvin Strand September 13-September 17.
- 2) Council can deny the request from administration.

FINANCIAL IMPLICATIONS:

None currently

ANALYSIS:

With the allotted time from home to allow for no distraction's administration feels confident this will aid in the completion of the pesticide applicator course at home study guide and will help prepare for the exam.

ADMINISTRATIVE RECOMMENDATION(S):

"THAT Alyshia Neuman be able to work from home September 6 - 10 and Melvin Strand be able to work from home September 13-17 **to prepare and take exam for the Sask Polytech Pesticide applicator course.**
