



Monthly Activity Report

TO: Mayor and Council
FROM: Caitlin Fox, Community Recreation Coordinator
DATE: August 10, 2021
RE: **Monthly Activity Report – August 2021**

JULY/AUGUST ACTIVITIES:

- SHA has terminated their contract as of July 31, 2021
- Wedding at the Hall
- Wedding at the Sportsgounds
- Lots of campsite bookings
- Playground program is going very well
- Learning how to run the till and other operations
- Started doing facility checks every Wednesday, Friday, and before events to ensure all cleaning is done
- Planning Alan Jackson impersonator concert on October 10th, asking for 2 organization/group to organize the supper and the bar. This closes August 31st at 4pm.
- Planning a Kids Zone for the Town and Country Fair, looking for volunteers to help out
- Opened a photo contest to update our website pictures and add community pictures to the office.
- Drafted a new Hall and Rec. Centre Contract
- Working with Alyshia and learning more of what she does
- Preparing for rink season
- Playground program will be coming to an end between August 16th and 26th
- Community programming

PRIORITIES FOR September 2021:

- Programming
- Preparing for rink season
- Rink advertisement
- Updating user agreements
- Closing the Campground

REQUEST FOR ACTION/DIRECTION/CLARIFICATION

Outdoor rink update- With the insurance for the pool being an issue we decided to hold off on the fundraising efforts for the rink in case we had to fundraise for the pool instead. We can save money by



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using the cement pad by the Parks and Rec Cold Storage but that would mean losing our overflow camping, is Council okay with loosing that?

Community Communication- Come up with ideas to post on the Town of Wadena Facebook page and ideas for other means of communication with community members and email them to Caitlin. All of the ideas will be complied and brought to Council.