

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Municipal Office

102 Main Street, Wadena, SK

January 22, 2019

Present	Mayor, Greg Linnen Councillor Sara Sobchyshyn Councillor Kelly Tokarchuk Councillor Shelley Fitch Councillor Jody Christianson Councillor Conrad Eliason Councillor Greg Chaykowski (late 5:15 pm) Director of Parks & Rec Chad Glasser Director of CED Jennifer Taylor Director of Public Works Garrett Cull Chief Administrative Officer, Ferne Hebig
Regrets	
Order	A quorum being present, Mayor Linnen called the meeting to order at 5:07 PM.
022-19	Agenda <i>Fitch</i> <i>Sobchyshyn</i>
	THAT the January 22, 2019 agenda be approved as presented and a copy of the agenda attached hereto. <u>Carried</u>
	Delegation <i>Delegation from Access Communications did not attend.</i>
	<i>Mayor Linnen declares conflict of interest, and appoints Deputy Mayor Tokarchuk as chair and leaves the room.</i>
023-19	Accounts Payable <i>Sobchyshyn</i> <i>Fitch</i>
	THAT payment of the account represented by cheque #21236 in the amount of \$20.13 be approved as presented and included in the payment registers attached hereto. <u>Carried</u>
	<i>Mayor Linnen returns to the room and resumes his duties as chair.</i>
024-19	Accounts Payable <i>Tokarchuk</i> <i>Eliason</i>
	THAT payment of the accounts represented by cheques #21190 to #21235 and #21237 to #21240, online payment vouchers #169-Man to #178-Man totalling \$338,248.51 and payroll and contract direct deposit vouchers totalling \$18460.47 be approved as presented and the payment registers attached hereto. <u>Carried</u>
025-19	Financial Statement <i>Fitch</i> <i>Tokarchuk</i>
	THAT the unaudited financial statements including accounts receivable and bank reconciliation as at December 31, 2018 be approved and a summary of the financial statement attached hereto. <u>Carried</u>
026-19	Minutes <i>Fitch</i> <i>Tokarchuk</i>
	THAT the minutes of the regular meeting held January 7, 2019 be approved as presented. <u>Carried</u>
027-19	Ratification of Offer to Purchase 125 Perry Drive <i>Sobchyshyn</i> <i>Tokarchuk</i>
	THAT we ratify the resolution made via email on January 10, 2019 that reads as follows: <i>THAT we accept the Daviduk's offer of \$5,000 + GST for Lot 5 Block 51, Plan 77H11177 Ext 0 at 125 Perry Drive.</i> <i>Made: Sobchyshyn, Seconded: Tokarchuk, Carried</i> <u>Carried</u>

028-19	Remuneration Rates <i>Eliason</i> <i>Tokarchuk</i>	<p>THAT the Council remuneration rates be amended as follows for Wadena Town Council effective January 1, 2019:</p> <ul style="list-style-type: none"> • Regular and Special Council Meetings \$115 • Committee & Board Meetings \$65 • Out of Town Business Indemnity (Half Day) \$62.50 • Out of Town Business Indemnity (Full Day) \$125.00 • Travel \$0.42/km • Meals \$45/day (Breakfast \$15, Lunch \$15, Supper \$15) • Mayor's Honorarium \$5,000 per year <p style="text-align: right;"><u>Carried</u></p>
029-19	Committee and Other Reports <i>Sobchyshyn</i> <i>Chaykowski</i>	<p>THAT the following committee reports be recognized and received and any copies filed or disposed of as necessary:</p> <ul style="list-style-type: none"> • Museum Minutes <p style="text-align: right;"><u>Carried</u></p>
030-19	Pool Liner <i>Chaykowski</i> <i>Eliason</i>	<p>THAT administration be authorized to issue a tender for the cost of supply and installation of a new pool liner.</p> <p style="text-align: right;"><u>Carried</u></p>
031-19	Administrative Reports <i>Fitch</i> <i>Sobchyshyn</i>	<p>THAT the following administrative reports be acknowledged, and any copies filed or disposed of accordingly:</p> <ul style="list-style-type: none"> • Director of Parks & Rec • Director of Public Works & Utilities • Deputy CAO – CED Update • CAO <p style="text-align: right;"><u>Carried</u></p>
032-19	Class 3 Building Official Appointment <i>Christianson</i> <i>Sobchyshyn</i>	<p>THAT we renew and continue the contract with Tweidt Building Enforcement Services now operating as 49North Code Consulting Corp. and appoint them as Wadena's Class 3 Building Official.</p> <p style="text-align: right;"><u>Carried</u></p>
033-19	Sign Corridor Policy Update <i>Tokarchuk</i> <i>Eliason</i>	<p>THAT we approve the amendment to the Sign Corridor Policy P2010-010 to include an installation fee of \$250 per sign to cover materials and labour.</p> <p style="text-align: right;"><u>Carried</u></p>
034-19	Repealing Expired Bylaws <i>Fitch</i> <i>Eliason</i>	<p>THAT Bylaw # 02-2019, being a bylaw to repeal previous bylaws be introduced and receive its first reading.</p> <p style="text-align: right;"><u>Carried</u></p>
035-19	Repealing Expired Bylaws <i>Chaykowski</i> <i>Sobchyshyn</i>	<p>THAT Bylaw # 02-2019 receive its second reading.</p> <p style="text-align: right;"><u>Carried</u></p>
036-19	Repealing Expired Bylaws <i>Christianson</i> <i>Tokarchuk</i>	<p>THAT Bylaw # 02-2019 be permitted to receive three readings at this meeting.</p> <p style="text-align: right;"><u>Carried</u></p>
037-19	Repealing Expired Bylaws <i>Fitch</i> <i>Eliason</i>	<p>THAT Bylaw # 02-2019 receive a third and final reading and be adopted.</p> <p style="text-align: right;"><u>Carried</u></p>

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| 038-19 | Free Income Tax Project
<i>Tokarchuk</i>
<i>Sobchyshyn</i> | THAT administration be authorized to participate in and coordinate the Free Income Tax Project in the Town of Wadena as a free community service. | <u>Carried</u> |
| 039-19 | Receipting Policy
<i>Sobchyshyn</i>
<i>Fitch</i> | THAT Receipting Policy #P2019-001 regarding mailing of receipts be approved and attached forming a part of these minutes. | <u>Carried</u> |
| | Media | <i>Andy Labdon – Wadena News: Question regarding boarding, bed and breakfasts, air bnb, etc.</i> | |
| 040-18 | In-Camera
<i>Tokarchuk</i>
<i>Christianson</i> | THAT we suspend the current meeting of Council to proceed in camera as a Committee of the Whole to discuss legal matters and personnel. | <u>Carried</u> |
| 041-18 | Resume Session
<i>Tokarchuk</i>
<i>Christianson</i> | THAT we end our in-camera session as a Committee of the Whole and resume the regular meeting of Council in progress. | <u>Carried</u> |
| 042-19 | Adjourn
<i>Tokarchuk</i> | THAT the meeting be adjourned at 6:52 p.m. | <u>Carried</u> |

Mayor

CAO