

**Minutes of the Regular Meeting of the Council
of the Town of Wadena**

Council Chambers, Municipal Office
102 Main Street, Wadena, SK

April 16, 2019

Present	Mayor, Greg Linnen Councillor Sara Sobchyshyn Councillor Shelley Fitch Councillor Jody Christianson Councillor Conrad Eliason Councillor Greg Chaykowski (6:02pm) Director of Parks & Rec Chad Glasser Interim Chief Administrative Officer, Jennifer Taylor
Regrets	Councillor Kelly Tokarchuk
Order	A quorum being present, Mayor Linnen called the meeting to order at 5:01 PM.
119-19	Agenda <i>Fitch</i> <i>Sobchyshyn</i>
	THAT the April 16, 2019 agenda be approved, and a copy of the agenda attached hereto. <u>Carried</u>
	Delegation <i>Mr. M. Dashney appeared before Council to discuss the quality of the water to his residence.</i>
120-19	Accounts Payable <i>Eliason</i> <i>Sobchyshyn</i>
	THAT payment of the accounts represented by cheques #21357 to #21389, online payment vouchers #206-Man to #224-Man totalling \$212,799.51 and payroll and contract direct deposit vouchers #770 to #794 totalling \$23,747.14 be approved as presented and the payment registers attached hereto. <u>Carried</u>
121-19	Financial Statement <i>Sobchyshyn</i> <i>Fitch</i>
	THAT the unaudited financial statement including accounts receivable as at March 31, 2019 be approved and a summary attached hereto. <u>Carried</u>
122-19	Bank Reconciliation <i>Eliason</i> <i>Christianson</i>
	THAT the bank reconciliation report as at Feb 28, 2019 be approved as presented. <u>Carried</u>
123-19	Minutes <i>Fitch</i> <i>Christianson</i>
	THAT the minutes of the regular meeting held April 1, 2019 be approved as presented. <u>Carried</u>
124-19	Bylaw Enforcement - Commissionaires <i>Sobchyshyn</i> <i>Christianson</i>
	THAT the Commissionaires be contracted for seasonal bylaw enforcement services from May 1 to October 31, 2019 for 8 hours bi-weekly at a rate of \$5,304.00 plus GST. <u>Carried</u>
125-19	Volunteer Firefighter Insurance & EFAP <i>Sobchyshyn</i> <i>Fitch</i>
	THAT the volunteer firefighter benefits be tabled until we hear back from the Wadena & District Fire Association. <u>Carried</u>
126-19	Committee and Other Reports <i>Fitch</i> <i>Sobchyshyn</i>
	THAT the following committee reports be recognized and received and any copies filed or disposed of as necessary: <ul style="list-style-type: none">• Wadena & District Museum Minutes• Wadena Library Minutes

- Fire Association Minutes, Budget & Agreement
- Wadena EMO Minutes
- Hall Committee Meeting Notes
- Public Works Committee Meeting Notes
- Cemetery Committee Recommendation

Carried

127-19	Fire Fighting Agreement <i>Fitch</i> <i>Sobchyshyn</i>	THAT the Wadena and District Fire Fighting Agreement for 2019 be authorized for signing.	<u>Carried</u>
128-19	Cemetery Caretaker <i>Eliason</i> <i>Christianson</i>	THAT the recommendation from the Cemetery Committee to accept the tender submitted by Spine Design for caretaking of the Wadena Cemetery for \$2,500 per month from May 1 to October 31, 2019 with an option to extend for an additional year be approved.	<u>Carried</u>
129-19	Administrative Reports <i>Sobchyshyn</i> <i>Fitch</i>	THAT the following administrative reports be acknowledged, and any copies filed or disposed of accordingly: <ul style="list-style-type: none"> • Director of Parks & Rec • Public Works • Deputy CAO – CED Update 	<u>Carried</u>
130-19	Public Works Authorization <i>Christianson</i> <i>Chaykowski</i>	THAT the Public Works department be authorized to proceed with the purchase of the following: <ul style="list-style-type: none"> • Sweeper brooms and switches • Tires on the GMC • Cold mix and tack oil • Loader repair • Bobcat lift arm repair/replacement • Bray filter; and • 2 flood sensors for lift station. 	<u>Carried</u>
131-19	Pool - Chemical Blanket Feeder <i>Christianson</i> <i>Chaykowski</i>	THAT the purchase of a pump and product for a chemical blanket feeder for the Wadena Aquatic Centre to replace the existing pool blanket be approved.	<u>Carried</u>
132-19	Wildcats Dressing Room Request <i>Sobchyshyn</i> <i>Christianson</i>	THAT the request from the Wadena Wildcats to alter their dressing room at the Recreation Centre be tabled for one year.	<u>Carried</u>
133-19	Leave of Absence - Museum <i>Christianson</i> <i>Sobchyshyn</i>	THAT the request received from D. Zarowny for a leave of absence from the Wadena & District Museum Board from May 1 to September 30, 2019 be approved.	<u>Carried</u>
134-19	Leave of Absence - Council <i>Eliason</i> <i>Christianson</i>	THAT the request received from Councillor G. Chaykowski for a leave of absence from Town Council Board from May 1 to June 30, 2019 be approved.	<u>Carried</u>
135-19	Request to Take Title <i>Chaykowski</i> <i>Eliason</i>	THAT the request to accept a voluntary transfer of title of Lot 8 Block 28 Plan B6483 with all title transfer costs to be paid by the property owner be approved.	<u>Carried</u>

136-19	Firearms Bylaw <i>Sobchyshyn</i> <i>Christianson</i>	THAT Administration be authorized to prepare a new bylaw pertaining to use of firearms within Town.	<u>Carried</u>
137-19	Procurement & Purchasing Policy <i>Christianson</i> <i>Chaykowski</i>	THAT Administration be authorized to prepare an amendment to the Procurement & Purchasing Policy to remove the use purchase orders.	<u>Carried</u>
138-19	Correspondence <i>Fitch</i> <i>Chaykowski</i>	THAT we recognize the following correspondence and it be disposed of or filed accordingly and administration send replies as indicated: <ul style="list-style-type: none"> • WCB 2019 AGM Invitation - decline 	<u>Carried</u>
	Media	<i>Andy Labdon – Wadena News: No Questions</i>	
139-19	Go Past 8:00pm <i>Fitch</i> <i>Eliason</i>	THAT the Council meeting be permitted to go past 8:00pm.	<u>Carried</u>
140-19	In-Camera <i>Sobchyshyn</i> <i>Christianson</i>	THAT we suspend the current meeting of council to proceed in camera as a Committee of the Whole to discuss personnel and legal matters.	<u>Carried</u>
141-19	Resume Session <i>Fitch</i> <i>Sobchyshyn</i>	THAT we end our in-camera session as a Committee of the Whole and resume the regular meeting of Council in progress.	<u>Carried</u>
142-19	CUPE Local 4335 LOU <i>Sobchyshyn</i> <i>Christianson</i>	THAT we negotiate a letter of understanding with CUPE Local 4335 to allow for temporary out-of-scope staff appointments for an increase in pay of \$5.00 per hour.	<u>Carried</u>
143-19	Adjourn <i>Fitch</i>	THAT the meeting be adjourned at 9:33 p.m.	<u>Carried</u>

Mayor

CAO