

Community & Economic Development Update

Town of Wadena | Regular Town Council Meeting | May 6, 2019 | Submitted by: Jennifer Taylor

Business Licence

I have received a discretionary use application that will be before Council for the May 21, 2019 meeting.

Building and Development Permits

I have one building permit application under review for a basement, deck and attached garage for a new RTM.

The following permits have been issued since the last meeting:

B#03-19	101 Perry Dr	Basement, breezeway & garage for single family dwelling to be moved in
B#04-19	117 3 rd St NW	Deck
B#05-19	134 2 nd St NE	Renovation & barrier-free ramp

The first quarter Building Permit Report is attached.

First Impressions Community Exchange Program

The site visit to Biggar was set for April 24, but was rescheduled due to the state of emergency declared in Biggar due to wild fires in the area. We are looking forward to the feedback provided through participation in the program.

Regional Transportation Review

Project updates are available on the Town's website. The Steering Committee began developing options and ideas to address the issues developed in the needs assessment on April 25. The next Steering Committee meeting is scheduled for June where we continue to refine the options, identify costs, pros, cons and evaluation criteria.

Personnel

Anna and Lovely are registered with the U of R and start courses toward their LGA this month. The Town covers successful completion of courses under Policy 2017-007 Personnel Policy.

An OH&S and staff meeting was held on April 18, 2019. There are several areas where basic safety training is lacking. The last time the Town sent staff for First Aid & CPR certification was in April 2017. There are two First Aid and CPR courses coming up in Wadena in May & June. Public Works and Parks & Rec have each registered 2 staff members. The cost is \$175 per person/\$350 per department. A council resolution is required to authorize the training.

Recruitment continues for a Director of Public Works and Utilities. The position was first posted over a month ago on the website, Wadena News, SUMA website, Indeed website, Foam Lake Review and Wynyard Advance.

Audit

Cogent continues to work on our financial audit and plan to come to Wadena in May to review their recommendations in person.

Budget

Administrative staff continue to prepare budget documents. We are putting together the numbers and scenarios with the assistance of the various departments and will set up meetings with Council for review in the coming weeks.

Community Clean Up Week

Annual Community Clean Up Week is scheduled for May 21 – 25. Free dump days have been confirmed on May 21, 23 and 25. Tree branch pick up is May 23 & 24. The website has been updated to reflect the details and advertising will begin next week. Lovely is working on a mail drop flyer.

Meetings

May 13	Case Management Conference – Wynyard
May 15	SHA Health Networks Presentation – Wadena
May 16	Health Quality Council – Wadena

Out of Office

May 7	Afternoon
May 14	Morning
May 17	All day

Town of Wadena

Building Permit Report - Q1

Permits Issued up to Mar 31, 2019

		2019		2018		2017		2016		2015		2014	
Building Classification		# of Permits	Value (\$,000)	# of Permits	Value (\$,000)	# of Permits	Value (\$,000)	# of Permits	Value (\$,000)	# of Permits	Value (\$,000)	# of Permits	Value (\$,000)
Single Family Dwelling	New	0	0	0	0	0	0	1	100	1	175	1	400
	Impr	0	0	2	12	1	3	4	33	2	63	0	0
Multi- Family Dwelling	New	0	0	0	0	0	0	0	0	0	0	0	0
	Impr	0	0	0	0	0	0	0	0	0	0	0	0
Residential Detached Garages/Carports	New	0	0	2	32	1	42	1	35	2	24	5	99
	Impr	0	0	0	0	1	3	0	0	0	0	0	0
Residential Miscellaneous	New	0	0	6	18	5	33	10	35	4	7	5	13
	Impr	0	0	0	0	0	0	1	8	1	5	0	0
Total Residential		0	0	10	62	8	81	17	211	10	274	11	512
Commercial (Includes hotels, motels, stand alone stores, shopping centres, strip malls, restaurants, service stations, car dealers, offices, gov't buildings)	New	0	0	0	0	0	0	0	0	0	0	0	0
	Impr	0	0	1	7	1	130	0	0	1	12	3	281
Institutional (Includes hospitals, clinics, nursing homes, rest homes, health units, detox centres)	New	0	0	0	0	0	0	1	1,000	0	0	0	0
	Impr	1	100	0	0	1	414	0	0	0	0	0	0
Industrial (Includes repair shops, warehouses, factories manufacturing)	New	0	0	0	0	0	0	1	97	0	0	0	0
	Impr	0	0	0	0	0	0	0	0	0	0	2	94
Assembly (Includes recreational facilities, places of worship, educational buildings)	New	0	0	0	0	0	0	0	0	0	0	0	0
	Impr	0	0	1	945	0	0	0	0	0	0	0	0
Misc/Temp (Includes special service buildings such as laboratory and research, communication, utility, parking, transportation, greenhouses)	New	0	0	0	0	1	16	0	0	1	5	0	0
	Impr	0	0	1	18	0	0	0	0	0	0	1	40
Total Non-Residential		1	100	3	970	3	560	2	1,097	2	17	6	415
Total Residential and Non-Residential		1	100	13	1,032	11	641	19	1,308	12	291	17	927
Demolitions		1	-	2	-	3	-	3	-	4	-	6	-