



Council Meeting Highlights October 1, 2018

Please note Council meeting highlights are not a substitute for the Town's comprehensive Council meeting minutes, found on the Town website: <http://townofwadena.com/agendacenter>. Council meeting agendas, minutes and background information and archived Council meeting highlights are available from the agenda center.

Zoning Amendment – Shipping Containers (“Sea Cans”)

Council has approved an amendment to the Zoning Bylaw in relation to Shipping Containers, also commonly known as “Sea Cans”. The changes are summarized below for your convenience.

- Definitions for the terms “Institution” and “Shipping Container” were added to the bylaw.
 - Institution: The use of land, buildings, or structures for religious, charitable educational, health, or welfare purposed and includes churches, public or private schools, hospitals, and special care facilities.
 - Shipping Container: A prefabricated metal container or box specifically constructed for the transport of goods by rail, ship or transport truck and used for storage.
- Shipping Containers continue to be permitted in:
 - C2 Highway Commercial district with a limit of one container per property
 - M – Industrial district with no limit to the number of containers
- Shipping Containers may also be permitted in:
 - R1 and R2 Residential districts for permitted institutional uses at the discretion of Council.
- Shipping Containers continue to be prohibited on residential lots in the R1 and R2 Residential districts, as well as the C1 - Downtown Commercial district.

As a reminder, shipping containers may not be plumbed, and may not be stacked. An application for a development permit must be completed and submitted to be allowed to have a shipping container placed on a property before the container is placed on the site.

Additional conditions regarding shipping containers exist. Please contact the Town Office for details.

Water Tower Lining and Painting

The Water Tower Lining and Painting project to be completed this fall was unable to occur due to a number of delays including the absence of two solid weeks of good weather in the month of September since the quote for the work was received and accepted. While the project will still go forward, it has been pushed to spring of 2019.

Development Levy Study

A development Levy Study proposal has been approved by Council and will be undertaken by Associated Engineering. This project is relating to the development of the lots at Lazar Drive and Florence Place (the area to the south of Portage Drive and Anton Place). Currently, the subdivided lots are only serviced by electricity. There is a significant cost to the Town to install additional services including water and sewer to the lots. In order to create a bylaw to recoup those costs at the time each lot is developed, we must first complete a development levy study. Only once we have completed such as study, would legislation allow us to pass a development levy bylaw for those properties to recoup our cost of putting in services.

List of Lands in Arrears

Past practice has been that only those properties that ow 51% or more of the previous year's taxes are included in the tax enforcement list. Council has requested to review the entire list of all amounts owing to see if this number can still be considered sufficient for tax enforcement purposes, or if it should be changed. This has been tabled for further review at the October 16th meeting of Council.

Repealing Bylaws

Administration has discovered a number of bylaws that were kept in a separate “Expired Bylaws” binder. For the majority of these bylaws, there is no history or trace of them ever having been repealed once they'd expired. Government Relations Advisory services has recommended that while the wording in the Act may not be clear when it comes to expiry dates in bylaws, it would be best for the Town to officially repeal the



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expired bylaws. As there are a good number of them, administration will only be presenting a few to Council at each meeting for repealing. As such, you will continue to see "Repealing Bylaw" on the Council Agenda for the next few meetings.

Snow Removal Tender

In order to ensure fair practices and to be in keeping with our Procurement and Purchasing Policy, Council has authorized administration to issue a tender for snow removal services. Contractors will be asked to submit a list of their equipment, supplies and other services related to snow removal, ice control, etc. with their hourly rates and related costs for each by October 12th, 2018 at 2:00 pm. WCB clearance, tax numbers and proof of liability insurance to be included with the bid. Contract for service will begin when awarded and may be contracted for up to two years without retendering. More than one contract may be awarded for primary and/or backup services. For more information please visit townofwadena.com/bids.aspx or contact the Town office to obtain a copy of the bid documents.

Municipal Auditor and Legal Council – Call for Bids/Proposals

In order to ensure fair practices and to be in keeping with our Procurement and Purchasing Policy, Council has authorized administration to issue a call for bids/proposals for the services of Municipal Auditor for the 2018 year and Municipal Legal Council. Multi-year contracts may be awarded at the discretion of Council. Interested parties are asked to submit their bids/proposals for the provision of service no later than October 30th, 2018 at 2:00 pm.

Coming Soon – Council Meeting – October 16, 2018

Please note this "Coming Soon" section is not a substitute for the Town's full agenda, which is uploaded to the Town website and posted in the community on the Friday before each Council meeting.

Tax Enforcement 2017

Information will be returned to Council for 2017 tax enforcement to determine whether the previous 51% inclusion level will remain the same or change.

Soil Sampling and Analysis

Council will review the information presented on soil sampling and analysis for two adjacent Town-owned Industrial zoned lots on 2nd Street SW.

Fire Hall RFP

Council will review information presented by the Planning & Development Committee relating to the Fire Hall RFP, the closing date for which was September 21, 2018 at 2:00 pm, prior to which time three qualifying bids were received and are currently being reviewed at the Committee level.

Cemetery Caretaking

Council will review information presented by the Cemetery Committee relating to the previous cemetery caretaking contract, and whether or not it will be re-tendered out for the next year or if it is to be rolled into the Town's operations utilizing current staff.

THANK YOU & WELCOME!

A special thank you goes out to the Public Works department (Garrett Cull, Ian Lazar and Joel Simpson) who have been working short staffed over the past months. Your dedication and service are appreciated. The Town would like to offer a warm welcome to Jordan Thiesen as the newest full time member of the Public Works Department starting October 1, 2018.