

Town of Wadena Council Meeting

March 7, 2022 6:00 pm

Wadena Town Office, 102 Main St N, Wadena, SK

1. Call To Order

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.1. February 16, 2022 - Special Meeting & February 22, 2022 - Regular Meeting

That the minutes of the Special meeting of Council held on February 16, 2022 and the Regular meeting of Council held on February 22, 2022 be approved as presented.

Documents:

[3.1 2022.02.16 SPECIAL MEETING MINUTES.PDF](#)

[3.1 2022.02.22 COUNCIL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

5. Correspondence

5.1. Correspondence

That the following correspondence be acknowledged:

- Animal Control Officer

Documents:

[5.1 2022.03.07 FEB ANIMAL CONTROL.PDF](#)

6. Committee Minutes/Reports

6.1. Committee Minutes/Reports

That the following Committee Minutes and Reports be acknowledged:

- Monthly Activity Report CAO
- Monthly Activity Report CRC
- Monthly Activity Report MPR
- Wadena Branch Parkland Library

Documents:

- 6.1 2022.03.07 CAO MONTHLY ACTIVITY REPORT.PDF
- 6.2 2022.03.07 CRC MONTHLY ACTIVITY REPORT.PDF
- 6.3 2022.03.07 MONTHLY ACTIVITY REPORT FEB MPR.PDF
- 6.4 2022.03.07 LIBRARY MEETING FEB 2022.PDF
- 6.4 LIBRARY 2021 FINANCIAL STATEMENT.PDF

7. Finance

7.i. *List Of Accounts For Approval And Payroll*

That payment of the accounts represented by cheques #23444 to #23469 and #1227-MAN to #1240-Man totaling \$76,756.82; and payroll vouchers #2416 to #2440 totaling \$30,173.03 be approved as presented and the payment register for all payments attached hereto.

Documents:

- 7.1 LIST OF ACCOUNTS FOR APPROVAL.PDF
- 7.2 PAYROLL REPORT.PDF

8. New Business/Discussion Items

8.i. *Cemetery And Library Caretakers*

"THAT Council approves for Administration to post the tenders for the Library Cleaning Contract and the Cemetery Caretaking Contract."

Documents:

- 8.1 2022.03.07 CEMETERY CARETAKER AND LIBRARY CLEANING CONTRACTOR.PDF

8.ii. *Bylaw No. 2022-01 Fees And Charges*

That Bylaw No. 2022-01 being a bylaw to repeal Bylaw No. 2020-01 to provide an amendment to Schedule "F" to Fees and Charges be hereby given first reading.

A proposed bylaw must not have more than two readings at a council meeting unless the members of council present unanimously agree to consider third reading

That Bylaw No. 2022-01 be hereby given second reading. Carried

That Bylaw No. 2022-01 be hereby given three readings at this meeting. Carried Unanimously

That Bylaw No. 2022-01 be hereby given third and final reading. Carried

Documents:

[8.2 2022.03.07 FEES AND CHARGES REPORT.PDF](#)
[8.2 ATTACHMENT BYLAW NO. 2022-01 FEES AND CHARGES SCHEDULE.PDF](#)

8.III. *Hall Air Exchanger And Anchor*

“THAT Council provides administration with further direction.”

Documents:

[8.3 2022.03.07 FRESH AIR EXCHANGE UNIT ANCHORING POINTS.PDF](#)

8.IV. *Hall Caretaker Resignation*

“THAT Council approves for Administration to advertise to fill the open position for the Wadena Community Legion Hall Caretaker.”

Documents:

[8.4 2022.03.07 HALL CARETAKER RESIGNATION.PDF](#)

8.V. *Recreation Centre Sponsorships*

“THAT administration Asset Sponsorship Project be approved as presented”

Documents:

[8.5 2022.03.07 RECREATION CENTRE SPONSORSHIP ISSUE REPORT.PDF](#)

8.VI. *Wadena Legion Branch*

“THAT the Wadena Legion Branch 62 Community Legion Hall agreement be approved as presented and furthermore, that the Mayor and CAO be authorized to sign.

Documents:

[8.6 2022.03.07 ISSUE REPORT - LEGION BRANCH 62 COMMUNITY HALL AGREEMENT.PDF](#)

8.VII. *Wadena Van Corporation*

That Council approve the Wadena Van Corporation draft agreement as presented, and furthermore that the Mayor and CAO be authorized to sign.

Documents:

[8.7 2022.03.07 WADENA VAN CORPORATION AGREEMENT.PDF](#)

8.VIII. *McNichol Avenue*

Discussion regarding the annual rent for lease not paid for the years 2015 to 2021 and the amount to be determined for the 2022 and 2023 years.

Discussion on sale agreement terms for Lot 14 owner and Weneeda Park Lodge (who is responsible for the fees related to survey cost, application to subdivide, legal for transfer, and ISC).

Waiting for confirmation from the Ministry of Highways on whether lane is closed. If lane is not closed, discussion on starting the process over for road closure.

Decision of passing a resolution for the interim that would allow the owner to build a privacy fence along the edge of the property this spring until the lane closure and sale agreement can be finalized.

Documents:

[8.8 2022.03.07 ISSUE REPORT MCNICHOL AVENUE.PDF](#)

8.IX. *Bylaw Enforcement*

That subject to Council's review and approval of the new contract rates, that a one year contract be signed with Commissionaires for the time period of May 1, 2022 to September 30, 2022 (4 hours weekly) and October 1, 2022 to April 30, 2023 (6 hours monthly).

Documents:

[8.9 2022.03.07 ISSUE REPORT BYLAW ENFORCEMENT.PDF](#)

8.X. *Main Lift Force Main And Sewer Pipe System*

That the bids by TSL Mechanical (2019) for the Main Lift Sewer Piping System in the amount of \$_____ plus applicable taxes and the Force Main Service Port Access in the amount of \$_____ plus applicable taxes be accepted.

Documents:

[8.10 2022.03.07 ISSUE REPORT MAIN LIFT FORCE MAIN.PDF](#)

8.XI. *GUDI Assessment*

That the CAO perform further investigation with Beckie Hydrogeologist Ltd. as to the pros and cons of having the GUDI assessment performed, and the information be presented to a future meeting of Council for a decision on whether to arrange in having

the GUDI assessment completed in the 2023 Budget year

Documents:

[8.11 2022.03.07 ISSUE REPORT GUDI STUDY.PDF](#)
[8.11 ATTACHMENT APRIL 2021 GUDI ASSESSMENT REPORT.PDF](#)

8.XII. *#54 Main Street N*

That the Town reimburse the property owner at #54 Main St. N for 3/5th of 9 hours of Water World's labour cost, for a total reimbursement of \$504.00.

Documents:

[8.12 2022.03.07 ISSUE REPORT 54 MAIN ST N.PDF](#)

8.XIII. *Pesticide Sprayer*

Resolution to either authorize certification of other Employees or Obtain quote to contract services.

Documents:

[8.13 2022.03.07 ISSUE REPORT PESTICIDE SPRAYING.PDF](#)

8.XIV. *Zoning Amendment - Bed & Breakfast*

That Bylaw No. 2022-02 being a zoning amendment to Bylaw No. 2/87 to provide for Bed & Breakfast as a permitted use under the C1-Downtown Commercial District be hereby given first reading.

That the CAO be authorized to place an advertisement in the Wadena News for two consecutive weeks to advise of a Public Hearing to be held at the April 18, 2022 Regular Meeting of Council for the proposed Bylaw No. 2022-02 zoning amendment.

Documents:

[8.14 2022.03.07 ISSUE REPORT ZONING AMENDMENT BED BREAKFAST.PDF](#)
[8.14 ATTACHMENT 2022-02 ZONING AMENDMENT BED AND BREAKFAST.PDF](#)

8.XV. *Council Highlights*

Documents:

[8.15 2022.03.07 ISSUE REPORT COUNCIL HIGHLIGHTS.PDF](#)

8.XVI. *Suncorp*

The budget will have to include additional amount for the annual revision costs.

Policy – Suggest that Council consider a resolution to appoint two persons for the signing of agreements/contracts; that the Mayor and in her/his absence the Deputy Mayor and the CAO be the designated signing authorities; Furthermore, that all agreements and contracts require the signatures of the two designated signing authorities prior to authorization of any services.

Documents:

[8.16 2022.03.07 ISSUE REPORT SUNCORP.PDF](#)

8.XVII. *Wadena Crisis Cares Board*

“THAT Council appoint the following members to the Wadena Crisis Cares Board for a two-year term:

- Bonnie Wallin
- Marge Headington
- Kathy Price
- Brenda Pomedli
- Bill Filipchuk
- Gloria Braaten
- Mary Kay Zaprosky”

Documents:

[8.17 2022.03.07 WADENA CRISIS CARES BOARD APPOINTMENTS.PDF](#)
[8.17 ATTACHMENT WADENA COMMUNITY CARE FUND.PDF](#)

9. **In Camera**

9.i. *In Camera*

THAT we recess, and deliberations continue in a closed meeting at _____ p.m. to _____ p.m. as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding _____ with those being present Mayor Sara Sobchyshyn, Deputy Mayor Travis Fogg, Councillor Ashley Kolach, Councillor Samantha Fehr, Councillor Marcus Elphinstone, Councillor Jordan Theisen, Councillor Marty Byman, and CAO Laurie Rudolph

Resolution: That Council rise from the closed meeting and Meeting reconvene the Regular meeting at _____ p.m.

10. **Adjourn**

10.i. *Adjournment*

RECOMMENDATION:

That the meeting now be adjourned at _____ p.m.

