

Town of Wadena Council Meeting

March 21, 2022 6:00 pm

Wadena Town Office, 102 Main St N, Wadena, SK

1. Call To Order

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.1. March 7, 2021 - Regular Meeting

That the minutes of the Regular meeting of Council held on March 21, 2022 be approved as presented.

Documents:

[3.1 2022.03.07 COUNCIL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

4.1. Delegation - Public Works Joel Simpson And Marshall Zubot - 6:00p.m.

Public Works 2 Equipment Operator Joel Simpson and Pub Works Marshall Zubot attending as a delegation at 6:00p.m to discuss public works and transportation operations.

5. Correspondence

5.1. Correspondence

That the following correspondence be acknowledged:

- Sask Liquor and Gaming Authority
- North East Area Transportation Planning Committee

Documents:

[5.1 SASK LIQUOR AND GAMING AUTHORITY.PDF](#)

[5.2 NEATPC 2022 AGM AGENDA.PDF](#)

[5.2 NEATPC AGM LETTER TO COUNCIL AND MAYORS.PDF](#)

[5.2 NEATPC ELECTION 2022.PDF](#)

[5.2 NEATPC JULY 13 2021 AGM MINUTES.PDF](#)

6. Committee Minutes/Reports

6.I. *Committee Minutes/Reports*

That the following Committee Minutes and Reports be acknowledged:

- Wadena & District Museum
- Public Works - Marshall Zubot

Documents:

[6.1 MUSEUM FEBRUARY 8 2022 MINUTES.PDF](#)
[6.2 MARCH 21 MARSHALL ZUBOT REPORT.PDF](#)

7. **Finance**

7.I. *List Of Accounts For Approval And Payroll*

That payment of the accounts represented by cheques #23470 to #23500 and #1241-MAN to #1291-Man totaling \$106,241.55; and payroll vouchers #2441 to #2454 totaling \$20,709.95 be approved as presented and the payment register for all payments attached hereto.

Documents:

[7.1 LIST OF ACCOUNTS FOR APPROVAL.PDF](#)
[7.2 PAYROLL REPORT.PDF](#)

7.II. *Monthly Financial Statements And Bank Reconciliations*

That the monthly financial statement and bank reconciliations for the month of February 2022 be accepted as presented.

Documents:

[7.3 FEBRUARY 2022 BANK REC AND FINANCIALS.PDF](#)

8. **New Business/Discussion Items**

8.I. *Fitness Equipment*

"THAT administration be approved to purchase the equipment for \$2,804.60.

Documents:

[8.1 2022.03.21 FITNESS CENTRE EQUIPMENT LEASE REPORT.PDF](#)

8.II. *Hall Caretaker*

Caretaker proposal is for an additional \$1,500 per month to take care of all daily cleaning of the Wadena Fitness centre.

Documents:

[8.2 2022.03.21 ISSUE REPORT HALL CARETAKER.PDF](#)

8.III. *Ladies Rec Invoice*

“THAT administration be approved to amend Ladies Rec Invoice for 10.5 hours of Ice Rental at \$91.16/hr + GST”

Documents:

[8.3 2022.03.21 LADIES REC INVOICE AMENDMENT.PDF](#)

8.IV. *Legion Hall Air Exchanger*

“THAT administration be approved to hire an electrician for up to \$1,000 in the spring to hook up the air exchanger and install a timer system for it at the Wadena Community Legion Hall”

Documents:

[8.4 2022.03.21 LEGION HALL AIR EXCHANGER.PDF](#)

8.V. *Community Hall PA System*

“THAT administration be approved to book Epic Audio/Video Unlimited to replace existing amplifier at the Community Legion Hall”

Documents:

[8.5 2022.03.21 COMMUNITY HALL PA AMPLIFIER SYSTEM ISSUE REPORT.PDF](#)

8.VI. *Community Legion Hall Fees*

“That the “regular user rates” be increased by 3% for September 2022 and increase annually, each September by 3% and furthermore that the Wadena Community Legion Hall rental fees remain as is in the fees and charges bylaw.”

Documents:

[8.6 2022.03.21 COMMUNITY LEGION HALL FEES ISSUE REPORT.PDF](#)

8.VII. *Main Lift Force Main And Sewer Pipe System*

That the bids by TSL Mechanical (2019) for the Main Lift Sewer Piping System in the amount of \$58,500.00 plus applicable tax and the Force Main Service Port Access in the amount of \$27,240.00 plus applicable taxes be accepted.

Documents:

[8.7 2022.03.21 ISSUE REPORT MAIN LIFT FORCE MAIN.PDF](#)

8.VIII. *Lagoon Hydrasurvey*

That the quote submitted by Hydrasurvey Ltd. for a wastewater lagoon sludge survey of the Town's two cells in the amount of \$8520.00 plus applicable taxes be accepted.

Documents:

[8.8 2022.03.21 ISSUE REPORT HYDRASURVEY PROJECT.PDF](#)
[8.8 ATTACHMENT HYDRASURVEY PROJECT PROPOSAL.PDF](#)

8.IX. *WTP Backwash System*

That the quote by _____ for the WTP Backwash Turbine Pump in the amount of \$ _____ plus applicable taxes be accepted.

Documents:

[2022.03.21 ISSUE REPORT BACKWASH SYSTEM.PDF](#)

8.X. *Blade Box*

That the quote by _____ for the 8 foot or 10 foot Box Blade in the amount of \$ _____ plus applicable taxes be accepted/denied.

Documents:

[8.9 2022.03.21 ISSUE REPORT BLADE BOX.PDF](#)

8.XI. *Utility Final Bill Adjustment*

THAT, Council authorize administration to make the utility adjustment of \$258.99 for utility account 0028500 0000. FURTHERMORE, Council authorize administration to issue a refund payment in the amount of \$258.99 to the resident.

Documents:

[8.10 2022.03.21 UTILITY FINAL BILL ADJUSTMENT.PDF](#)

8.XII. *Letter Of Offer - Manager Of Parks And Recreation*

That the Letter of Offer for Karlee Leach as Manager of Parks and Recreation be approved.

Documents:

[8.11 2022.03.21 ISSUE REPORT LETTER OF OFFERS.PDF](#)

9. In Camera

9.i. *GUDI Assessment*

THAT we recess, and deliberations continue in a closed meeting at _____ p.m. to _____ p.m. as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding _____ with those being present Mayor Sara Sobchyshyn, Deputy Mayor Travis Fogg, Councillor Ashley Kolach, Councillor Samantha Fehr, Councillor Marcus Elphinstone, Councillor Jordan Theisen, Councillor Marty Byman, and CAO Laurie Rudolph

Resolution: That Council rise from the closed meeting and Meeting reconvene the Regular meeting at _____ p.m.

9.ii. *Preliminary Budget Review*

THAT we recess, and deliberations continue in a closed meeting at _____ p.m. to _____ p.m. as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding _____ with those being present Mayor Sara Sobchyshyn, Deputy Mayor Travis Fogg, Councillor Ashley Kolach, Councillor Samantha Fehr, Councillor Marcus Elphinstone, Councillor Jordan Theisen, Councillor Marty Byman, Manager of Finance Anna Lazar, and CAO Laurie Rudolph

Resolution: That Council rise from the closed meeting and Meeting reconvene the Regular meeting at _____ p.m.

10. Adjourn

10.i. *Adjournment*

RECOMMENDATION:

That the meeting now be adjourned at _____ p.m.