

Town of Wadena Council Meeting

April 18, 2022 6:00 pm

Wadena Town Office, 102 Main St N, Wadena, SK

1. Call To Order

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.1. March 21, 2021 - Regular Meeting

That the minutes of the Regular meeting of Council held on March 21, 2022 be approved as presented.

Documents:

[3.1 2022.03.21 COUNCIL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

5. Correspondence

5.1. Correspondence

That the following correspondence be acknowledged:

- Commissionaires

Documents:

[5.1 2022.04.18 20220322 COMMISSIONAIRES.PDF](#)

6. Committee Minutes/Reports

6.1. Committee Minutes/Reports

That the following Committee Minutes and Reports be acknowledged:

- CAO Monthly Activity Report
- MPR Monthly Activity Report
- CRLWMA 2021 Financial Statements, Preliminary Budget, AGM Minutes, Minutes
- Wadena and District Fire Association Minutes

Documents:

[6.1 2022.04.18 CAO MONTHLY ACTIVITY REPORT.PDF](#)
[6.2 2022.04.18 MPR MONTHLY ACTIVITY REPORT.PDF](#)
[6.4 2022.04.18 2021 CRLWMA 2021 FINANCIAL STATEMENTS.PDF](#)
[6.4 2022.04.18 2022 CRLWMA PRELIMINARY BUDGET.PDF](#)
[6.4 2022.04.18 APRIL 26 CRLWMA AGM MINUTES.PDF](#)
[6.4 2022.04.18 FEB 28 CRLWMA MINUTES.PDF](#)
[6.5 2022.04.18 WADENA AND DISTRICT FIRE ASSOCIATION MINUTES
APRIL 6.PDF](#)

7. Finance

7.i. *List Of Accounts For Approval And Payroll*

That payment of the accounts represented by cheques #23501 to #23540 and #1292-MAN to #1391-Man totaling \$236,462.14; and payroll vouchers #2455 to #2491 totaling \$42,902.66 be approved as presented and the payment register for all payments attached hereto.

Documents:

[7.1 LIST OF ACCOUNTS FOR APPROVAL.PDF](#)
[7.2 PAYROLL REPORT.PDF](#)

7.ii. *Monthly Financial Statements And Bank Reconciliations*

That the monthly financial statement and bank reconciliations for the month of March 2022 be accepted as presented.

Documents:

[7.3 2022.04.18 MARCH 2022 BANK REC AND FINANCIAL STATEMENT.PDF](#)

8. New Business/Discussion Items

8.i. *Recreation Centre User Agreement*

“THAT the Wadena Recreation Centre Regular User Agreement, and Recreation Centre Rental Agreement be approved as presented”

Documents:

[8.1 2022.04.18 RECREATION CENTRE USER AGREEMENT ISSUE
REPORT.PDF](#)

8.ii. *Sportsground User Agreements*

“THAT the 2022 Sportsgrounds User Agreements for Wadena Minor Sports, Rosebud SR Royals and Rosebud JR Royals be approved as presented.

Documents:

[8.2 2022.04.18 ISSUE REPORT 2022 SPORTSGROUNDS USER AGREEMENTS.PDF](#)

8.III. *Legion Branch 62 Hall Rental*

THAT the Hall Rental Fee for the Benefit/Fundraiser for Ukraine Event be given at 50% discount for a total of \$463.50 +GST.

Documents:

[8.3 2022.04.18 LEGION BRANCH 62 HALL RENTAL REQUEST ISSUE REPORT.PDF](#)

8.IV. *Rosebud Royals*

"THAT the Rosebud Royals request for no charge at sportsgrounds for reunion on July 1st and 2nd 2022 be denied"

Documents:

[8.4 2022.04.18 ROSEBUD ROYALS REQUEST ISSUE REPORT.PDF](#)

8.V. *Community Hall User Agreement*

THAT the Wadena Community Legion Hall Regular User Group Agreements be approved as presented.

Documents:

[8.5 2022.04.18 USER AGREEMENTSCOMMUNITY HALL.PDF](#)

8.VI. *Fitness Centre Key Card Deposit*

"THAT, administration be authorized to remove \$20 deposit from the Fitness Centre key cards and accept the \$20.00 fee as part of the initial membership sale or any replacement card."

Documents:

[8.6 2022.04.18 FITNESS CENTRE KEY CARD DEPOSIT.PDF](#)
[8.6 ATTACHMENT COMBINED FITNESS CENTRE ADULT MEMBERSHIP AND PAR Q FORM.PDF](#)

8.VII. *Kubota Mowers 2022 Preseason Service*

“THAT administration be authorized to go ahead with booking in the repairs of the Kubota mowers and ordering of the tires.”

Documents:

[8.7 2022.04.18 KUBOTA MOWERS 2022 PRESEASON SERVICE.PDF](#)

8.VIII. *Library Caretaking Tender*

“THAT the submitted bid from _____, and _____ be recognized and that the library caretaking tender be awarded to _____ for a two-year term at the tendered price of _____ per month.

Documents:

[8.8 2022.04.18 LIBRARY CARETAKING TENDER.PDF](#)

8.IX. *Wadena Players Theatre*

“THAT the Wadena Players Theatre Proposal for a donation of \$1,000 towards the replacement of the Wadena Community Legion Hall PA System in exchange for the forming of a Hall user Group Committee and the approval of sound system be denied.”

Documents:

[8.9 2022.04.18 WADENA PLAYERS THEATRE ISSUE REPORT.PDF](#)

8.X. *Cemetery Caretaking Tender*

That the cemetery caretaker tender be awarded to _____ from May 2022 to October 2022 at a cost of _____ per month.” (Possibly a two year term)

Documents:

[8.10 2022.04.18 CEMETERY CARETAKING TENDER.PDF](#)

8.XI. *Fundraiser Hall Rental*

“THAT the Hall Rental Fee for the Benefit/Fundraiser for Ukraine Event be given at 50% discount for a total of \$463.50 +GST”

Documents:

[8.11 2022.04.18 FUNDRAISER FOR UKRAIN HALL RENTAL REQUEST.PDF](#)

8.XII. *Wadena Lions Club*

“THAT administration be approved to rescind the Lions Club invoice of \$100.43”

Documents:

[8.12 2022.04.18 LIONS CLUB INVOICE AMENDMENT.PDF](#)

8.XIII. *Condenser Replacement And Grant*

“THAT administration be authorized to work with Enerlife Consulting Inc. to begin the grant application process for the grant and furthermore, a list of facilities approved by Council for the Energy Survey.”

Documents:

[8.13 2022.04.18 ISSUE REPORT CONDENSER REPLACEMENT AND GRANT.PDF](#)

8.XIV. *Ammonia Beacons And Mezz Emergency Lighting*

THAT administration be authorized to go ahead with the supply and installation of the safety items discussed within the issue report dated April 12, 2022 regarding ammonia beacons and mezzanine emergency lighting in the Recreation Centre.

Documents:

[8.14 2022.04.18 AMMONIA BEACONS AND MEZZ EMERGENCY LIGHTING.PDF](#)

8.XV. *Zoning Amendment - Bed & Breakfast*

Resolution to go into Public Hearing to be held at 6:00p.m. to hear any verbal or written submissions.

Resolution to go out of Public Hearing and resume Regular Meeting.

After the Public Hearing, the following readings:

- That Bylaw No. 2022-02 be hereby given second reading.
- That Bylaw No. 2022-02 be hereby given third and final reading.

Documents:

[8.15 2022.04.18 ISSUE REPORT ZONING AMENDMENT BED AND BREAKFAST.PDF](#)

[8.15 ATTACHMENT 2022 02 ZONING AMENDMENT BED AND BREAKFAST.PDF](#)

8.XVI. *Lagoon Hydrasurvey*

That Resolution # 114-22 be rescinded, and that the contracting for a sludge survey be undertaken by the contractor that is awarded the contract for dredging services.

Documents:

[8.16 2022.04.18 ISSUE REPORT HYDRASURVEY PROJECT.PDF](#)

8.XVII. *WTP Backwash System*

That the quote by Water World Industries for the WTP Vertical Turbine Backwash Pump in the amount of \$15,229.95 plus applicable taxes be accepted;

Furthermore, that Water World Industries be authorized to proceed with the rotation work if deemed necessary, and that their quote for the work in the amount of \$5,195.00 plus taxes be accepted.

Documents:

[8.17 2022.04.18 ISSUE REPORT BACKWASH SYSTEM.PDF](#)

8.XVIII. *SUMAssure*

For Information

Documents:

[8.18 2022.04.18 ISSUE REPORT SUMASSURE.PDF](#)

[8.18 ATTACHMENT SUMASSURE BYLAWS_AMENDED MARCH 2022.PDF](#)

[8.18 ATTACHMENT SUMASSURE RECIPROCAL EXCHANGE AGREEMENT.PDF](#)

9. **In Camera**

10. **Adjourn**

10.i. *Adjournment*

RECOMMENDATION:

That the meeting now be adjourned at _____ p.m.