

Town of Wadena Council Meeting

May 2, 2022 5:30 pm

Wadena Town Office, 102 Main St N, Wadena, SK

1. Call To Order

2. Adoption Of Agenda

RECOMMENDATION:

THAT the agenda be approved as presented, and a copy attached hereto.

3. Adoption Of Minutes

3.1. Minutes - Special And Regular Meetings

That the minutes of the Special meetings of Council held on April 12, 2022 and April 25, 2022, and the Regular meeting of Council held on April 18, 2022 be approved as presented.

Documents:

[3.1 2022.04.12 SPECIAL MEETING MINUTES.PDF](#)

[3.1 2022.04.18 COUNCIL MEETING MINUTES.PDF](#)

[3.1 2022.04.25 SPECIAL MEETING MINUTES.PDF](#)

4. Public Hearings/Delegations

4.1. Delegation - 5:30p.m.

Business Incentive Discussion

5. Correspondence

5.1. Correspondence

That the following correspondence be acknowledged:

- Commissionaires
- SHC 2021 Annual Report

Documents:

[5.1 APRIL 2022 COMMISSIONAIRES.PDF](#)

[5.2 SHC 2021 ANNUAL REPORT.PDF](#)

6. Committee Minutes/Reports

6.1. Committee Minutes/Reports

That the following Committee Minutes and Reports be acknowledged:

- CAO Monthly Activity Report
- Manager of Parks and Recreation Monthly Activity Report
- Central Regional Landfill Waste Management Minutes

- Parkland Regional Library

Documents:

- [6.1 2022.05.02 CAO MONTHLY ACTIVITY REPORT.PDF](#)
- [6.2 MPR MONTHLY ACTIVITY REPORT.PDF](#)
- [6.3 MARCH 28 2022 CRLWMA MINUTES.PDF](#)
- [6.4 AGM NOTICE 2022.PDF](#)
- [6.4 AGM 2021 PRL MINUTES MAY 15, 2021.PDF](#)
- [6.4 2022 PARKLAND REGIONAL LIBRARY BUDGET.PDF](#)
- [6.4 2022 PARKLAND AGM BUILDING COMMITTEE REPORT.PDF](#)

7. Finance

7.I. *Accounts Payable And Payroll*

That payment of the accounts represented by cheques #23541 (Voided cheque) to 23562 and #1392-Man to #1459-Man totaling \$80,390.51; and payroll vouchers #2492 to #2515 totaling \$30,427.21 be approved as presented and the payment register for all payments attached hereto.

Documents:

- [7.1 2202.05.02 LIST OF ACCOUNTS FOR APPROVAL.PDF](#)
- [7.2 2022.05.02 PAYROLL REPORT.PDF](#)

8. New Business/Discussion Items

8.I. *Clearwell*

Revisit at a future meeting OR Postpone till 2023 budget - For information

Documents:

- [8.1 2022.05.02 ISSUE REPORT CLEARWELL.PDF](#)
- [8.1 ATTACHMENT SCANTRON ROBOTICS QUOTE FEB 25 2022.PDF](#)

8.II. *Lagoon Dredging*

Discussion for a resolution to authorize signing of the Scantron Robotics, Roy and Sons Dredging Services On-Site In-Cell Sludge Assessment.

Documents:

- [8.2 2022.05.02 ISSUE REPORT LAGOON DREDGING.PDF](#)
- [8.2 ATTACHMENT SLUDGE ASSESSMENT EVALUATION.PDF](#)
- [8.2 ATTACHMENT TOWN OF WADENA COUNCIL MEETING LETTER.PDF](#)
- [8.2 ATTACHMENT WAYS A LAGOON SLUDGE SURVEY SAVES YOU TIME AND MONEY.PDF](#)

8.III. *WTP Scada System*

Public Works Marshall Zubot to provide a verbal report regarding the new panel and existing Scada system.

For Information

Documents:

[8.3 2022.05.02 ISSUE REPORT SCADA SYSTEM.PDF](#)
[8.3 ATTACHMENT JUNE 4 2021 REPORT.PDF](#)
[8.3 ATTACHMENT MAY 10 2021 REPORT.PDF](#)

8.IV. *Provincial Court Proposal*

“THAT Provincial Court’s proposal to run SaskTel services, upgrade doors, and reinforce interior office walls of the private storage/office space be approved and furthermore, that the private storage/office space be rented at a rate of \$100 per month”

Documents:

[8.4 2022.05.02 PROVINCIAL COURT PROPOSAL.PDF](#)

8.V. *Nutrien Invoice Correction*

“THAT administration be authorized to rescind 1 of the 2 kitchen rental invoices to Nutrien for \$128.75 + GST and any interest this invoice accumulates before councils approval to do so.”

Documents:

[8.5 2022.05.02 NUTRIEN INVOICE CORRECTION.PDF](#)

8.VI. *Wadena Players Theatre*

Documents:

[8.6 2022.05.02 WADENA PLAYERS THEATRE LETTER TO COUNCIL.PDF](#)

8.VII. *Wadena Wildcats Invoice*

“THAT the Wadena Wildcats invoice be adjusted to remove the Mezzanine Lease Charges of \$450 + GST”

Documents:

[8.7 2022.05.02 WADENA WILDCATS INVOICE ADJUSTMENT.PDF](#)

8.VIII. *Caft Authorization*

THAT, Council authorize Michele Simpson and Brenda Platzke as users for the CAFT program on behalf of the Town of Wadena.

Documents:

[8.8 2022.05.02 ISSUE REPORT CAFT AUTHORIZATION.PDF](#)

8.IX. *Cheque Reversal*

THAT, Council authorize the reversal of cheques 23220 and 23403. FURTHERMORE, that Council authorize administration to VOID Wadena buck cheques numbers 350, 369, 358 and 359.

Documents:

[8.9 2022.05.02 ISSUE REPORT CHQ REVERSAL AND VOID CHQ.PDF](#)

8.X. *Crossroads Credit Union - Online Banking Authorization*

THAT, Council authorize Laurie Rudolph to have access to the Crossroads Credit Union online banking.

FURTHERMORE, that Council authorize Anna Lazar and Michele Simpson as users for the Crossroads Credit Union online banking.

Documents:

[8.10 2022.05.02 ISSUE REPORT CROSSROADS ONLINE BANKING AUTHORIZATION.PDF](#)

8.XI. *Sale Of Town Items*

Recommendation/Resolution, that the Town publicly advertise the items in the Wadena News, Town Facebook, and Website. The bids received then be opened and awarded at a Council meeting.

Documents:

[8.11 2022.05.02 ISSUE REPORT TOWN ITEMS.PDF](#)

8.XII. *Invoice - Order To Remedy*

That the Town seek a legal opinion regarding payment of the invoice for the preparation/enforcement of Order to Remedy for #97 Main St. N.

Documents:

[8.12 2022.05.02 ISSUE REPORT INVOICE ORDER TO REMEDY.PDF](#)

9. In Camera

9.i. *In Camera - Employment Letter Of Offers*

Resolution to confirm offer of employment for 1 Pool Supervision Manager, 3 Lifeguard/Instructors, 3 Lifeguards and 3 Seasonal Parks & Rec 1- Playground Program Leaders.

9.ii. *In Camera - Advertising For Permanent Parks & Recreation Position*

1. Council can direct administration to extend advertisement

2. Council can direct administration to hold off on advertising until fall
3. Council can provide administration with other alternative options

Documents:

[9.2 2022.05.02 IN CAMERA PARKS AND REC EMPLOYMENT OPPORTUNITY.PDF](#)

9.III. *In Camera - Household Waste & Recycle Contract*

Contract Expires August 31, 2022. Discussion to either renegotiate contract with Greenland Waste Disposal or Tender for Services.

10. **Adjourn**

10.I. *Adjournment*

RECOMMENDATION:

That the meeting now be adjourned at _____ p.m.