

**Minutes of the Committee of the Whole Meeting
of the Town of Wadena**

North Club Room, Wadena Community Legion Hall
254 Main St N, Wadena SK
July 19, 2021 at 6:00p.m.

Present	Mayor Sara Sobchyshyn Deputy Mayor Travis Fogg Councillor Marcus Elphinstone Councillor Samantha Fehr Councillor Jordan Theisen
Absent	Councillor Ashley Kolach
Also Present	CAO – Laurie Rudolph Community Recreation Coordinator – Caitlin Fox Manager Works and Operations – Alyshia Neuman
Order	A quorum being present, Mayor Sobchyshyn called the meeting to order at 6:00 pm.
Monthly Activity Reports	<i>Recommendation:</i> THAT the following administrative reports be received and accepted as information: <ul style="list-style-type: none">• Community Recreation Coordinator Report July 2021• Manager of Works and Operations Report July 2021• CAO Report July 2021.
Monthly Water Treatment Plant Data Sheet Report	<i>Recommendation:</i> THAT the Monthly Water Treatment Plant Data Sheet report be accepted as information.
Replace Suction Lines in Clear Well at WTP	<i>Recommendation:</i> THAT Council approve Administration to award a sole contract to Water World Industries to replace the suction line piping at the Water Treatment Plant.
Covid 19 – Town of Wadena Reopening	<i>Recommendation:</i> THAT the Town follow provincial guidelines for the Town of Wadena re-opening.
Round Table Discussion	<ul style="list-style-type: none">• Commissionaire Reports to Future Meetings.• Council and Staff function for Council to meet the staff• Options for sidewalk issue in front of fire hall• Pool Liner – Meeting with Engineer• Suma Service Award• Community Hall Tour – User Group Committee• Hay Cutting at Lagoon
In-Camera	THAT the current meeting of Committee of the Whole be suspended at 7:32 pm to proceed in camera to discuss confidential matters in accordance with <i>The Municipalities Act</i> . <i>Parties present included Mayor Sobchyshyn, Deputy Mayor Fogg, Councillor Fehr, Councillor Theisen, Councillor Elphinstone, CAO Laurie Rudolph.</i>
Resume Session	THAT the in-camera session concludes at 8:05 pm and the meeting of Committee of the Whole resume.
Acting Clerk – Acting Manager of Finance	<i>Recommendation:</i> THAT for the interim, Anna Lazar be paid as Acting Clerk until August 13, 2021 at a rate of \$30.21 per hour; and as of August 14, 2021 Anna Lazar be appointed as Acting Manager of Finance at a rate of \$25.21 per hour.

**LGA Course –
Succession
Planning**

Recommendation:

THAT for succession planning, Anna Lazar be registered in January 2022 to commence courses for Certificate in Local Government Administration and that the Town pay the upfronts costs related with the registration for each course. Furthermore, should Anna Lazar not receive a passing grade for a course, that the Town be reimbursed the related costs pertaining to the registration/books of the particular course.

Adjourn

THAT the meeting be adjourned at 8:18 pm.



Mayor



CAO

Town of Wadena Committee of the Whole

Agenda

July 19, 2021 6:00 p.m.

Wadena Town Office, 102 Main St N, Wadena SK

1. Call To Order

2. Administration Reports

2.I. Monthly Activity Reports

Documents:

- 2.0 2021.07 MONTHLY ACTIVITY REPORT CAO.PDF
- 2.1 CAO ATTACHMENT.PDF
- 2.2 2021.07 MONTHLY ACTIVITY REPORT MWO. COMPLETE.PDF
- 2.3 2021.07.13 CRC MONTHLY REPORT.PDF

2.II. Water Treatment Plant - Data Sheet

Documents:

- 2021.07.08 WTP DATA SHEET REPORT-JUNE 2021.COMPLETE.PDF
- 2021.07.08 JUNES WTP DATA SHEET.COMPLETE.PDF

2.III. Suction Line Replacement

Documents:

- 2021.07.12 SUCTION LINE REPLACEMENT. COMPLETE.PDF

3. Council Members Round Table Discussion

4. In Camera Items

5. Adjourn

