

**TOWN OF WADENA  
PROVINCE OF SASKATCHEWAN**

**BYLAW NO. 2025-04**

**A BYLAW TO FIX THE RATES TO BE CHARGED FOR THE USE AND  
CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED FOR  
THE USE OF THE SEWER SYSTEM AND CAPITAL INFRASTRUCTURE**

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The Council of the Town of Wadena, in the Province of Saskatchewan, enacts as follows:

1. This Bylaw may be cited as the "Water and Sewer Rates Bylaw" or "Utilities Bylaw".
2. Any person requiring water service shall make application to the Town of Wadena. The application shall be in a form prescribed by the Town and shall be accompanied by the payment of an account deposit in accordance with Schedule "B" attached. The amount of account deposit shall be refunded when the water services have been discontinued less any outstanding amounts due at the time of the service being discontinued.
3. Property owners are held responsible for all billings connected to their property.
4. The utility charges to be paid by the property owner whose water service has been turned on, or whose premises drains or is by bylaw required to be drained into the sewer, shall be those set out in Schedule "A" attached. For all services that have been turned on at the curb stop, the minimums shall be payable in every case, whether or not any water is consumed. The Wadena Housing Authority may be exempt from minimum charges if such is regulated by a policy of Council.
5. Water meters may read/display in either gallons or cubic meters. All utility accounts will be billed in imperial gallons regardless of the type of meter. The conversion factor shall be 220 gallons per cubic meter.
6. Property owners whose water service is disconnected and/or reconnected shall pay service fees as set out in Schedule "B" attached.
7. Rural residents supplied with water from the Town's water supply system shall pay the infrastructure fee and the applicable water and sewer charges and rates. If the rural resident is not hooked into the Town sewer infrastructure they will not be subject to the sewer charges and rates.
8. Utility Accounts for water and/or sewer service shall cover a period of three successive months and shall be rendered on or before the fifteenth day of the month next following such period.
9. Utility accounts shall be paid within a period of thirty (30) days from the date in which such accounts are rendered. If a utility account is not paid within the period of thirty (30) days, a past due notice will be issued. If a utility account is not paid within the period of thirty (30) days of the past due notice, a 24-hour disconnection notice will be posted on the door of the property. For a business, a 24-hour notice shall be delivered during their regular business hours. If payment or suitable arrangements to pay is not made with the Town Office within 24 hours of delivering the notice, the water service will be disconnected without further notice. Upon disconnection, a final bill including a disconnection fee will be issued. The account deposit will be applied against the arrears. Once a final bill has been issued, the property owner must open a new account including completed and signed forms and an account deposit for reconnection of utility service. A reconnection fee will also be required to commence utility service.
10. Any unpaid utility charges for service provided to the parcel will be added to the tax roll of the parcel of land, provided that:
  - i. Prior notice to the property owner that the utility charges for the service to the parcel are in arrears, and
  - ii. A registered letter was sent to the property owner respecting the unpaid utility charges and the consequences of the unpaid utility charges at least 30 days before the amounts are to be added to the tax roll. Unpaid utility charges shall be transferred to tax roll as of December 31st of each year.

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- iii. Ministry of Social Service shall be contacted directly regarding their corresponding utility accounts and are not subject to interest charges.
11. A monthly penalty as set out in Schedule "B" shall be added to all water and sewer accounts outstanding on the first day of each month following the due date for accounts over 30 days from the date in which such accounts were rendered.

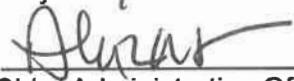
#### DRIPLINES / RUNNING WATER

1. Where the Town deems it fiscally or structurally appropriate, the Town may install a drip line or running water to reduce the likelihood of lines freezing. Turning on and off drip lines or running water will require the property owner to be present and sign a waiver in a form prescribed by the Town.
2. Under such cases as in Section 1, from the time that the drip line or running water has been turned on until it is turned off the utility account will be billed the minimum billing or the average usage whichever is more. Average usage will be based on the previous two billing periods.
3. Drip lines / running water are turned on and off at the discretion of the Town and such work may be performed only by a Public Works Employee. Property owner or may be liable for actual usage if they turn their own drip lines or running water on.
4. Bylaw No. 2023-06 is hereby repealed.

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee of the Saskatchewan Municipal Board, a copy of such approval being attached to this bylaw once received.



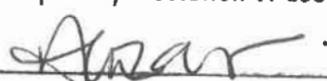
  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Read a third time and adopted  
this 1<sup>st</sup> day of December, 2025

  
\_\_\_\_\_  
Chief Administrative Officer

Certified a true copy of Bylaw # 2025-04  
adopted by resolution of Council on Dec 1, 2025

  
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Administrator

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**TOWN OF WADENA  
SCHEDULE "A"  
TO BYLAW NO. 2025-04**

**RESIDENTIAL**

**1) WATER RATES: QUARTERLY Residential**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 2,500	\$53.40	\$58.74	Flat Fee
2,501 +	\$6.69	\$6.69	per 1,000 gallons

**2) SEWER RATES: QUARTERLY**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 2,500	\$31.87	\$34.10	Flat Fee
2,501 +	\$2.43	\$2.43	per 1,000 gallons

**COMMERCIAL**

**3) WATER RATES: QUARTERLY Commercial**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 2,500	\$88.65	\$93.08	Flat Fee
2,501 – 5,000	\$7.39	\$7.76	per 1,000 gallons
5,001 – 50,000	\$5.17	\$5.42	per 1,000 gallons
50,001+	\$5.91	\$6.20	per 1,000 gallons

**4) SEWER RATES: QUARTERLY**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 2,500	\$63.73	\$68.19	Flat Fee
2,501-5,000	\$2.95	\$3.10	per 1,000 gallons
5,001-50,000	\$3.70	\$3.88	per 1,000 gallons
50,001+	\$4.44	\$4.66	per 1,000 gallons

**5) SEWER RATES: QUARTERLY for Car Washes & Abattoirs**

Equal to 100% OF Commercial WATER RATES

**COMMERCIAL/INDUSTRIAL – HEAVY**

Commercial/industrial users with an average usage of 150,000 gallons or more per quarter will automatically be set up as a Heavy user. Users may request to switch from Heavy rates if they do not fill the average gallon requirement. Users may switch rates seasonally and no more than twice per year.

**6) WATER RATES: QUARTERLY Heavy Commercial/Industrial**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 50,000	\$258.55	\$271.48	Flat Fee
50,001 – 200,000	\$5.91	\$6.20	per 1,000 gallons
200,001+	\$5.17	\$5.42	per 1,000 gallons

**7) SEWER RATES: QUARTERLY**

Gallons Used	Jan.1 2026	Jan.1 2027	
1 – 50,000	\$199.16	\$213.10	Flat Fee
50,001-200,000	\$4.44	\$4.66	per 1,000 gallons
200,001+	\$3.70	\$3.88	per 1,000 gallons

**INFRASTRUCTURE FEES**

**8) INFRASTRUCTURE FEE: QUARTERLY**

	Jan.1 2026	Jan.1 2027
Infrastructure Replacement Fee - Residential	85.00	85.00
Infrastructure Replacement Fee - Commercial	85.00	85.00
Infrastructure Replacement Fee – Heavy Commercial	175.00	175.00

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**TOWN OF WADENA  
SCHEDULE "B"  
TO BYLAW NO. 2025-04**

**1. ACCOUNT DEPOSITS**

Residential (Single Dwelling): \$200.00  
Residential (Multi-Unit): \$500.00  
Commercial and/or Industrial: \$500.00

**2. SERVICE FEES**

a) Water connection	\$25.00
b) Water disconnection	\$25.00

**3. EMERGENCY CONNECT/DISCONNECT FEE**

a) A fee of \$150.00 shall be charged to disconnect or reinstate the water services where the service is required or requested to be performed outside the Town employees' regular working hours.

**4. METER REPLACEMENT FEE**

a) Where a property owner permits a water meter to freeze, and damage to the meter results, the repairs or replacement shall be made by the Town and the cost of replacement and/or of materials and labour shall be billed to the property owner and/or tenant.  
b) Where damage to the meter results from tampering, any repairs including the cost of replacement and/or of materials and labour shall be billed to the property owner.  
c) If a water meter installed on a property is destroyed, lost, or damaged in any way, the cost of replacement and/or of materials and labour shall be billed to the property owner.

**5. PENALTY FOR LATE PAYMENT**

All Water & Sewer accounts that remain unpaid shall be charged a late payment in the manner set forth:

a) A two percent (2%) late payment fee will be applied to water and sewer accounts remaining unpaid as of the first day of the month following the due date.  
b) Accounts remaining unpaid will continue to accrue interest at a rate of two percent (2%) monthly thereafter.

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December 3, 2025

Local Government Committee

Anna Lazar  
CAO  
Town of Wadena  
Box 730  
WADENA SK S0A 4J0

Dear Anna Lazar:

Enclosed for your records is approval of water and sewer rates excluding the management fees (Schedule B: Clause 1: account deposits; Clause 2: connection and disconnection fee for service requested by users; Clause 3: emergency connect/disconnect fee; Clause 4: meter replacement fee as approval is not required) pursuant to subsection 23(3) of *The Municipalities Act*.

Yours truly,

A handwritten signature in black ink that reads "Malina Dai".

Malina Dai  
Financial Analyst

Enclosure

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**TOWN OF WADENA – WATER AND SEWER RATES**

*That the Committee approve the water and sewer rates, excluding the management fees, as outlined in the Town of Wadena's Bylaw No. 2025-04 in accordance with subsection 23(3) of The Municipalities Act.*

**CARRIED**